



Town of Marblehead
 Assessors Office
 7 Widger Road
 Marblehead, MA 01945
 781-631-0236
 assessors@marbleheadma.gov

This form is for mailing address and/or ownership changes/corrections for Real Estate and Personal Property accounts only.

Please contact the Water Dept: water@marbleheadma.gov to make changes on water & sewer bills.

Please note: If your real estate tax is paid through escrow or if you have enrolled for electronic notification, a valid, current mailing address is still required to be on file for your real estate property located in Marblehead.

☞ If you are in the process of selling, or have sold your property, please do not use this form. ☞

	DATE: _____
PROPERTY LOCATION: _____	CONDO UNIT #: _____
CURRENT OWNER(S): _____	

NEW MAILING ADDRESS (PLEASE PRINT CLEARLY)

Number	Street	Unit
_____	_____	_____
City/Town	State	Zip Code
_____	_____	_____

OWNERSHIP/TRUSTEE(S) CHANGES if applicable

New Owner(s) or Trustee(s): _____	

Date change was recorded: _____	
<small>Ownership & Trustee changes are verified by examining deeds and other documents recorded with the Registry of Deeds.</small>	
Prior Owner or Trustee(s): _____	

NAME CORRECTIONS if applicable

Corrected Owner Name(s): _____	

<small>Documentation must be provided if name correction is a result of a legal name change.</small>	

Signature: _____

I am the Owner/Trustee/Property Manager of the above property and am responsible for the payment of bills to the Town of Marblehead.

Printed Name: _____

Telephone number or email: _____

This form is not acceptable without a signature, and that signature must be from an owner or authorized agent.

PLEASE PRESENT ID FOR ALL MAILING ADDRESS CHANGES

*** You may mail or email this form to the address above. ***