

BOARD OF SELECTMEN

MINUTES

May 29, 2013

Board met in session at 7:30 p.m. in the Selectmen's Meeting Room at Abbot Hall

Present (constituting a quorum):

Jackie Belf-Becker, Chair
Harry C. Christensen, Jr.
Judith R. Jacobi
Bret T. Murray
James E. Nye

Jeff Chelgren, Town Administrator

MINUTES. Motion made and seconded to approve the minutes from May 15, 2013. All in favor.

APPOINTMENT. Constable. Motion made and seconded to appoint Douglas W. Perry, 18 B Thomas Street, Swampscott, as Constable to serve civil process for the Town of Marblehead with a term to expire in May 2014 subject to receipt of the proper bond on file in the Town Clerk's office. All in favor.

PERMISSION. 5k Walk/Run. Motion made and seconded to approve the request from William Park to hold a 5K run/walk, Miles for Mary, to support Brain Cancer Research on Saturday, November 9, 2013 subject to approval from Marblehead Police, Recreation and Parks and receipt of the required Certificate of Insurance. All in favor.

LICENSING. Second Hand Dealer. Motion made and seconded to approve the request from Mkrtitch Papazian, 23 Chestnut Street, Lynn, for a **Second Hand Dealers License** at *Flora Tailoring, 183 Humphrey Street* subject to receipt of the required forms, fees and CORI approval. All in favor.

PERMISSION. Town Wide Sidewalk Sales. Motion made and seconded to approve the request from the Chamber of Commerce to conduct Town Wide Sidewalk Sales on Saturday and Sunday, June 8 -9, 2013 subject to receipt of the required Certificate of Insurance. All in favor.

ABBOT HALL. Permission to Use. Motion made and seconded to approve the request from Kelley Howells, Bell Daisy Troop 68220, to use Abbot Hall Auditorium on Thursday, September 26, 2013 for a bridging ceremony subject to the usual rules,

regulations, fees and receipt of the Required Certificate of Insurance and to waive the rental fee for this event. All in favor.

PERMISSION. Tour de Shuls. Motion made and seconded to approve the request from Benjamin Yellin, Chair, Tour de Shuls, 2013 to run the 5th Tour de Shuls bicycling event on Sunday, June 30, 2013 subject to Police approval and receipt of the required Certificate of Insurance. All in favor.

VOTE. Purchase and Sale. 57 Green Street. Motion made and seconded to: (a) authorize the sale of property at 57 Green Street to David W. Cronin and Francine B. Rinfret-Cronin for the sum of \$151,000.00, upon the terms and conditions set forth in a Purchase & Sale Agreement dated March 2013 and with a closing thereon to occur no later than Friday, May 31, 2013; and (b) to designate Jackie Belf-Becker its authorized signatory, to sign on the Board's behalf all such documents as may be necessary or prudent to effectuate such sale. All in favor.

OLD TOWN HOUSE. Amend Contract. Motion made and seconded to amend the contract between the Town of Marblehead and T. Cooney and Co of South Boston, MA for the Old Town House Accessibility Project by increasing the contract amount by twelve thousand six hundred and seventy seven and 24/100 dollars (\$12,677.24) and no increase in time and authorize the chairman to sign the change order on behalf of the Board. All in favor.

APPOINTMENT. Registrar of Voters. Motion made and seconded to re-appoint Michael Canniffe as Registrar of Voters with a term to expire in May 2016. All in favor.

ABBOT HALL. Permission to Use. Motion made and seconded to approve the request from Diane Lovejoy to use Abbot Hall auditorium on Saturday, June 8, 2013 for a Celebration of Life service subject to the usual rules, regulations, fees and receipt of the required Certificate of Insurance. All in favor.

COUNCIL ON AGING. A letter was received from Pat Roberts, Council on Aging Director, thanking the Board for all their support during her tenure her in Marblehead. Pat will be retiring on May 30, 2013.

WATER AND SEWER. Rate Hearing. The Water and Sewer Commission's annual Rate Setting Hearing will be held on Tuesday, June 4, 2013 at the Commission's office at 100 Tower Way, Building # 11. The regular Commission meeting will convene at 7:30 p.m. and the public hearing will commence at 8:00 p.m. The public is invited to attend.

HISTORICAL COMMISSION. Grant. The Marblehead Historical Commission has been awarded a \$5,000 matching grant from the Massachusetts Historical Commission to conduct a Marblehead Historic Properties Update Survey Plan, a Communitywide Survey Plan project. The plan will create a communitywide historic resources phased survey master plan. The Historic Commissions mission is to identify, preserve and protect

Marblehead's historic assets – its places, artifact and stories, while making these accessible to all. The Board congratulated the Historic Commission and Rebecca Curran on receiving this grant.

KEEP IT LOCAL SIGNS. The Board reviewed proposed locations for “Keep it Local” signs to be placed in Town. Motion made and seconded to allow three (3) signs to say “Shop Marblehead” at the entrances to the town on Lafayette, Tedesco and Atlantic Avenue, for the duration of the Water & Sewer Drainage Project, 3 years, at which time the Board will revisit the placement of the signs. The Board shall have final approval on the design of the signs. All in favor.

BLOOD DRIVE. The Gerry 5, 210 Beacon Street, will conduct a Blood Drive on Thursday, June 6, 2013 from 1:00 –p.m. – 7:00 p.m. No appointment is necessary.

FAIR HOUSING COMMITTEE. Resignation. A letter was received from Charlene M. Tyler as it relates to her resigning from the Fair Housing Committee. Motion made and seconded to accept her resignation with regret and to send a letter of appreciation. All in favor.

FIREFIGHTERS BREAKFAST. The annual Firefighters Sunday Service will be held on Sunday, June 9, 2013 at Waterside Cemetery at 9:00 a.m. rain or shine at the Firefighters plot. Breakfast will be served immediately following the services at the Gerry 5.

SISTER CITY LIAISON. Travel to Grasse. The Board received a letter from Myriam Zuber, Sister City Liaison, seeking approval to attend the 2013 Jasmin Celebration in Grasse, France from Friday, August 2, 2013 – Monday, August 5, 2013. Motion made and seconded to authorize the Chair to sign Ms. Zuber's Disclosure by Appointed Public Employee Statement. All in favor. Motion made and seconded to send a letter, via email, to Grasse advising them that Ms. Zuber will be representing the Town at the Jasmin Celebration, at no cost to the Town. All in favor.

CABLE TELEVISION OVERSIGHT COMMITTEE. Notification was received from the Cable Television Oversight Committee requesting the Board vote to disband the committee at this time as they feel there is not a need for the committee until the next contract negotiations in 2016. After discussion motion made and seconded to request that one member remain on the Cable Television Oversight Committee as liaison to the Selectmen and to send a letter of appreciation to all members of the committee. All in favor.

TOWN CLERK. Special Town Election. Special State Election. The Special Town Election and Special State Election to replace John Kerry will be held on Tuesday, June 25, 2013. There will be two separate ballots for these elections. The Polls will be open from 7:00 a.m. – 8:00 p.m. The last day to register to vote for both elections is Wednesday, June 5, 2013. The Town Clerk's office will be open until 8:00 p.m. for voter registration. Absentee Ballots will be available starting on Monday, June 3, 2013.

Voters may vote by absentee ballot for the following reasons: Absence from your city or town during normal polling hours, physical disability preventing you from going to the polling place or religious belief. The last day to apply for an absentee ballot is 12:00PM (noon) on Monday, June 24th. Absentee ballots must be returned to the Town Clerk's Office by the close of polls on June 25th at 8:00PM. We are looking for people to work the polls on June 25th for more information or If you have any questions please call the Town Clerk's Office at 781-631-0528.

Mr. Christensen recused himself from the meeting.

MARBLEHEAD GARDEN CENTER. 165 West Shore Drive. Parking. The Board reviewed the minutes of their meeting from June 2010 regarding parking at Marblehead Garden Center, 165 West Shore Drive. The Board discussed that there have been multiple incidents where some of the 17 required parking spaces are used for product display and it was also noted that in accordance with 521 CMR section 23.4.7 any public parking with 15 spaces must provide 1 Van Accessible Handicap Parking Space. The Building Commissioner has sent notification to the Garden Center requesting a survey plan that shows how this will be accommodated and the timeline. Motion made and seconded to have the Building Commissioner proceed with enforcing the parking requirements as established by the Board of Selectmen and to have the Town Administrator report back to the Board on the status of this. All in favor.

Mr. Christensen returned to the meeting.

The Chair opened the floor for public comment. Lane Forman, 9 Locust Street, approached the Selectmen's table and requested that he be allowed to tape the meeting. The Chair denied this request noting the meeting is already taped and video recorded. Mr. Forman stated he requested a Handicap Parking Spot at 9 Locust Street which was denied by the Town Administrator and Chief Picariello because it did not meet the requirements the Town has established. No action was taken by the Board as this request has already been denied.

MEMORIAL DAY. Appreciation. Motion made and seconded to send letters of appreciation to all Town Departments for another wonderful Memorial Day Celebration and to the VFW for sponsoring the breakfast after. All in favor.

DOG HEARING. The Town Administrator advised the Board that, per their request on April 24, 2013, a dog hearing was held on May 16, 2013 and is continued until July 31, 2013 to allow time to implement the conditions. The Town Administrator will report back to the Board after that date.

Motion made and seconded to adjourn at 8:20 p.m. All in favor.

Kyle A. Wiley
Administrative Aide