



# TOWN OF MARBLEHEAD

## COUNCIL ON AGING

Application for 2026

Senior Citizen & Veterans

Work-off Tax Abatement Program

Marcy Schwam  
Chair, COA Board

Lisa J. Hooper,  
Director

10 Humphrey Street  
Marblehead, MA 01945

Tel: (781) 631-6225  
[councilonaging@marbleheadma.gov](mailto:councilonaging@marbleheadma.gov)

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address of Residence: \_\_\_\_\_

Street # Street Address

Phone: \_\_\_\_\_ Email \_\_\_\_\_

### Eligibility Information

As of January 1, 2026, are you 60 years or older?  Yes  No

As of January 1, 2026, are you legally authorized to work in the U.S.?  Yes  No

Do you own the property for which you are applying for abatement?  Yes  No

*Is your property in a trust? If it is, you must see the Tax Assessor about your eligibility*

Does your income exceed \$78,250 for a single person household, or \$105,750 for a two-person household?  Yes  No

Are you a Veteran?  Yes  No

Are you an employee\* of the Town of Marblehead?  Yes  No

*\*If you are an employee of the Town, the hours worked under this program must be worked in a different department and not be completed during your regularly scheduled work hours. If you are active on a board/committee, you cannot work for the same Department your board/committee represents.*

Have you worked for the Senior Citizen or Veterans Tax Work-off Program before? If the answer is Yes, for which Department did you work, and do you want to return to that department? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Copy of Driver’s License, Passport or other Personal I.D.
- Copy of your most recent Property Tax Bill for the house in which you are living.
- Completed CORI form (attached).
- For new applicants - Completed and Signed I-9 Form.
- A copy of your last 1040 Income Tax Return.
- Veterans must include a copy of their DD214 certification
- *Ma State Ethics online training must be completed prior to placement.*
- ***If there are more applicants than the thirty positions available, Assets will be requested to determine eligibility and verified by the Tax Assessor.***

*The Town of Marblehead is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including sex, sexual orientation, age, race, ethnicity, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.*

## Important Information

1. Volunteers may volunteer services to the Town of Marblehead Senior Citizen Tax Work Off Abatement Program a maximum of 133.5 hours, at the State minimum wage (currently \$15.00 per hour), for a maximum abatement amount of \$2,000.00.
2. Earnings are based on the number of volunteer hours worked from March 1<sup>st</sup> through October 16, 2026. The amount earned will be applied to the participant's 2027 (February and/or May) tax bills.
3. Each accepted participant will, upon position assignment, be on a two-week probationary period, during which time, the participant's placement may be terminated at the discretion of the Department head. Should placement be terminated, the participant's name will be placed back into the pool of available positions and will be reassigned to a new position if a new position is available.
4. If there are more applicants than openings, **Assets will be requested to determine financial eligibility and verified by the Town Assessor. Suitability will also be reviewed including but not limited to skill sets, customer service, and prior experience. If there are still more eligible applicants than openings, a lottery of individuals who meet eligibility criteria will be conducted.**
5. Participants are considered municipal employees for tort liability purposes.
6. It is understood that earnings of participants in the Property Tax Work-Off program will be applied as an abatement to the participant's tax bill. Money earned is considered taxable income for federal tax purposes and **is not** considered income or wages for state income tax withholding, unemployment compensation or workers' compensation purposes.
7. Participants must provide their own transportation.
8. Placement is determined by matching skills with the available Town department requests. The COA Director, Town Department Head and applicant must all agree on placement. Please check all experience/ skills, either through past jobs or other volunteer experience that you have and are willing to apply to this placement:  

<input type="checkbox"/> Office Work	<input type="checkbox"/> Data Entry	<input type="checkbox"/> Light Maintenance	<input type="checkbox"/> Painter
<input type="checkbox"/> Accounting	<input type="checkbox"/> Gardner	<input type="checkbox"/> Library	<input type="checkbox"/> Archivist
<input type="checkbox"/> Lunch Server	<input type="checkbox"/> Gift Shop Clerk	<input type="checkbox"/> Fitness Ctr. Monitor	<input type="checkbox"/> File Management
<input type="checkbox"/> Customer Service	<input type="checkbox"/> Other (Please Specify): _____		
9. **TOWN POLICY:** The Town of Marblehead reserves the right to discontinue the Senior Citizen & Veterans Property Tax Work-off Program without prior notification and reserves the right to discontinue a participant's participation in the Program if the Town deems the participant's participation to be detrimental to the participant, the Program or the Town.

*By signing below, you acknowledge that the information provided above is true and accurate:*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Applications may be submitted beginning January 6, 2026 through January 31, 2026, to the attention of:  
Lisa Hooper, Director of Marblehead Council on Aging, 10 Humphrey Street, Marblehead, MA 01945

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