



DATE POSTED: **2025 OCT 16 PM 12:19**
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MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead Housing Authority Board of Commissioners

 _ Name of Board/Committee

HYBRID MEETING

Address: Marblehead Housing Authority, 1 Powderhouse Court, Marblehead, MA 01945

ROOM: Community Room -OR-

By zoom

https://us02web.zoom.us/j/88559404804?pwd=XYwYZbFoopGp79UCr5ZwLyGwbXP3DW.1

Passcode: 172552

Phone one-tap:

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+13126266799,,88559404804#,,,,*172552# US (Chicago)

Tuesday	October	21	2025	4:00 pm
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

*All the reports and supporting documents related to this meeting can be found on www.marbleheadha.org

1. Roll Call
2. Approval of Minutes of Regular Meeting held on August 19, 2025, September 16, 2025 and September 23, 2025 -**An opportunity for Board members to review the previous meeting minutes, ask questions and vote on the approval of the minutes.**
3. Public/Resident Participation -**An opportunity for resident/public comments/questions of the Board**
4. Report of the Executive Director-**The report summarizes data/activities of the month in all departments of the agency.**
5. Communications-

Modernization Report-shows listing of modernization projects and status of the work

Work Order Report-shows the completed and uncompleted work orders for the previous month performed by the Maintenance Department

Move in Move Out Report-shows how many people have vacated units and how many people have moved into units in the agency portfolio of housing units

Vacancy Report-Shows how many vacancies exist in the agency portfolio of housing units and the status of those vacant units regarding repair and refurbishment

State-wide waitlist Data Report-shows how many housing applications have been pulled in the past month and how many applications resulted in housing unit offers

Service Coordinator Report- shows data on how many residents were given services coordination and referrals to support services and how many referrals were made to the Service Coordinator the past month.

Resident Design Meeting Summary-summary of the meeting 9/15/25 and attendee comments as presented by Marblehead Housing Authority Design Consultant, Stefano J. Bosso, AIA

6. Items from Commissioners -An opportunity for the Board members to raise any ideas, concerns or questions
7. Report from Committees -The only committee at the Marblehead Housing Authority currently is the Resident Engagement Committee. This committee will provide any updates on new engagement activities or events for residents since the last meeting.
8. Broughton Road Redevelopment Updates Including the Request for Information from the Town of Marblehead for the redevelopment of the former Coffin School
9. New Business Items that Involve Discussion by the Board or Votes
 - a. Board Vote-Bills/Payment transactions for the Agency for September 2025.
 - b. Board Vote-Financial Statements as provided by Fenten Ewald and Associates for period ending 9/30/25.
 - c. Board Vote-Submission of the 2025-2026 Marblehead Housing Authority Annual Plan/Capital Improvement Plan. Includes Addendum to the Plan incorporating Tenant comments.
 - d. Board Vote-New Hire for Housing Manager Position
 - e. Board Vote-Low Bid Approval for Project FISH#168121 to Site Improvements, Inc. of Andover, MA in the amount of \$292,174.00 for Paving and Fence Replacement at Barnard Hawkes Court
 - f. Board Vote-Collection of Write Offs and Losses for 9/30/25 and correction/addition of write offs/losses from 12/31/23

