

SELECT BOARD

MINUTES

October 9, 2025



Board met in HYBRID session at 11:00 a.m. at Abbot Hall, 188 Washington Street, Select Board Meeting Room

The following Board members were present constituting a quorum:

Dan Fox, Chair
M. C. Moses Grader
Erin M. Noonan
James R. Zisson

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of October 9, 2025, to order.

LICENSING. One Day Liquor. Marblehead Arts Association.

Motion to approve the request from Marblehead Arts Association for a One Day Liquor License, on Thursday, October 9, 2025, at Marblehead Arts Association, Washington Street, from 7:00 p.m. – 9:00 p.m. subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.
- Alcohol will be purchased from Kappy's Importing

Moved by Mr. Zisson, seconded by Mr. Gader. On a polled vote the Board voted as follows: Mr. Zisson, in favor; Mr. Grader, in favor, Mrs. Noonan, in favor; Mr. Fox, in favor.

MOTION to revise the previously approved date for the Veteran Town Hall to November 10, 2025, subject to the usual rules, regulations and fees. All in favor.

MINUTES. Motion made and seconded to approve the minutes of September 24, 2025. All in favor.

CONTRACT. 2025-018 Transfer Station Redesign Construction Project. Andrew Petty, Public Health Director, appeared before the Board to review the contract for the transfer station redesign which includes the scale moving to a permanent location in the scale pit, right in front of the compactor, a new concrete pad for the trash trailer and two wing walls below where the trash trailer sits, as well as associated site work. This will

give residents direct access out of the facility with their own lane separate from the commercial crossing. Signage and traffic control lights will be added as well. Andrew spoke about future work that will include a new swap shed and work associated with the compactor building. Motion made and seconded to award **contract 2025-018, Transfer Station Redesign Construction Project** between the Town and DeLulis Brothers Construction Co., Inc. in the amount of One Million Five Hundred and Ninety thousand dollars and 00/100 (\$1,590,000) and authorize the Chair to sign on behalf of the Board. All in favor.

Andrew and the Board had a brief discussion on the current trash contract set to expire in July of 2026.

CONTRACT. Road Salt. Motion made and seconded to award **VEH119, for Road Salt** between the Town and Eastern Salt Company. in the amount of seventy-three dollars and 08/100 (\$73.08) per ton and authorize the Chair to sign the MOU on behalf of the Board. All in favor.

RESERVE FUND TRANSFER. Building Department. Hobbs House Windows. Aleesha Benjamin, CFO, and Steve Cummings, Building Commissioner, appeared before the Board seeking a Reserve Fund Transfer. The original capital request was to repair the porch and install windows but there is not enough capital funds for this project. The Building Department budget can fund the repair of the porch, and a reserve fund transfer would cover the 72 windows needed to be installed before winter. After a brief discussion a motion was made and seconded to authorize Stephen Cummings, Building Commissioner, to appear before the Finance Committee to request the transfer of the sum of thirty-six thousand dollars (\$36,000) from the Reserve Fund in accordance with Chapter 40, section 6 of the Massachusetts General Laws for Hobbs House windows and building repairs. All in favor

INSPECTOR OF ANIMALS. Appointment. Chief Dennis King and Emily DeGrande appeared before the Board. Ms. DeGrande addressed the Board and her reasons for seeking this appointment. The Chief gave a brief background on the Inspector of Animals position and believes that Emily DeGrande has the skills and ability and is qualified to do the specific parts of this job that are important; paperwork and quarantines, as well as the desire and willingness to put herself in some risky situations. Motion made and seconded to appoint Emily Degrande as Animal Inspector with a term to expire April 30, 2026. All in favor.

SELECT BOARD ANNOUNCEMENTS. None.

EXECUTIVE SESSION. Motion to adjourn to Executive Session under M.G.L. c. 30A, Sec. 21 for the purpose of discussing pending litigation, Adams v. Marblehead GL M24GL000655 where the public discussion on the same may have a detrimental effect on the negotiating position of the public body, votes may be taken and if votes are taken they will be released at a time deemed appropriate by counsel. The Board will not reconvene in open session. Moved by Mr. Grader, seconded by Mr. Zisson. On a polled vote the

Board voted as follows: Mrs. Noonan, in favor; Mr. Grader, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

The Board adjourned to Executive Session at 11:22 a.m.



Kyle A. Wiley
Administrative Aide

List of documents used: Marblehead Arts 1 day liquor / Veterans Town Hall request / Contract request, Transfer Station Redesign and Road Salt/ Reserve Fund request, Building Commissioner / Inspector of Animals application / motion for Executive Session