

## SELECT BOARD

### MINUTES

June 25, 2025



Board met in HYBRID session at 7:00 p.m. at Abbot Hall, 188 Washington Street, Select Board Meeting Room

The following Board members were present constituting a quorum:

Dan Fox, Chair  
M. C. Moses Grader, remote  
Erin M. Noonan  
Alexa J. Singer, remote  
James R. Zisson

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of June 25, 2025, to order.

**PUBLIC COMMENT.** Albert Jordan made comments to the Board regarding; Town Administrator Contract and school negotiations moving forward / too hot in the schools for the students now.

**TOWN ADMINISTRATOR UPDATE.** The Town Administrator updated the Board as follows:

#### **Veteran Services Agent Speaking Engagements**

Veteran Services Officer Roseann “Ro” Trionfi-Mazzuchelli reports that activity has increased significantly, with a noticeable rise in Vietnam-era veterans coming forward to seek VA disability benefits. Monthly coffee events have proven to be an excellent outreach tool, with the next scheduled for July. Additional outreach included the Veterans Agent speaking at the Deborah Sampson event at the library. Deborah Sampson was a Revolutionary War hero who disguised herself as a man to fight for her country. Preparations are underway to speak at several nursing homes to ensure accurate information is shared about VA benefits. Many veteran homeowners have expressed appreciation for the recent increase in the property tax abatement passed at Town Meeting.

**MUNIS Finance Software Launch Next Week** – the official transition to the MUNIS financial software system is set for July 1. This upgrade represents a significant step forward in modernizing the Town’s financial infrastructure, offering enhanced capabilities in accounting, reporting, budgeting, and operational efficiency.

**Salary Survey and Classification Study Launch** - Marblehead has launched a comprehensive classification and compensation study aimed at modernizing its employee

classification system and ensuring the Town's salary structure remains competitive with comparable and neighboring communities. Led by consultant Katie Yee from MGT, the study will review existing job descriptions, align positions within the organization, and analyze market data to determine appropriate compensation levels.

**Fourth of July Event Preparation** – Preparations are in full swing for Marblehead's 4th of July celebrations, with Town departments and volunteers coordinating to ensure a safe and enjoyable experience. Public safety officials, including the Harbormaster and US Coast Guard, are establishing a safety zone around the barge, which will be patrolled and marked for boaters' awareness. The Police Department is finalizing its operational plan for the day, including crowd and traffic management, and is coordinating closely with Brown Island trustees and other key stakeholders. The Fire Department is preparing for warm weather conditions and will have cooling shelters on standby, while Public Works is completing infrastructure projects and ensuring facilities are ready for the influx of visitors.

**JULY 4<sup>th</sup> ANNUAL FIREWORKS DISPLAY.** The Town Administrator reviewed correspondence from Alexandar Falk, Marblehead Fireworks Committee relating to details around the annual Fireworks and Harbor Illumination set for July 4<sup>th</sup>. Flares will be lit at 8:45 p.m. and the fireworks show will begin at 9:00 p.m. Residents can check the Fireworks Committee's website ([marbleheadfire.works](http://marbleheadfire.works)) for updates on weather, traffic, parking, safety advisories, and drone restrictions. In the event of severe weather, the rain date for the fireworks is July 5<sup>th</sup>. The fireworks display is 100% privately funded, and donations are still being accepted via check, online at <https://fireworksforever.org>, or through Venmo @marbleheadfireworks.

Motion to hold the annual Harbor Illumination and Fireworks Display on Friday, July 4, 2025, rain date, Saturday, July 5, 2025. Harbor Illumination begins at 8:45 p.m. and Fireworks Display at 9:00 p.m. Moved by Mr. Grader, seconded by Mrs. Noonan. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mr. Noonan, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

**STORMWATER MANAGEMENT. Annual Review.** Maggie Wheeler, Town Engineer, appeared before the Board to present the annual review of Marblehead's Stormwater Management Plan, highlighting the town's compliance with the Federal Clean Water Act as a Phase 2 municipal separate storm sewer system. Maggie discussed the importance of maintaining clean waterways by preventing pollutants from entering the stormwater system, emphasizing public education, illicit discharge elimination, and construction site runoff control. The issue of pet waste pollution was addressed, urging residents to properly dispose of pet waste to prevent contamination of town waterways, and mentioned ongoing dye testing and infrastructure improvements to ensure proper drainage and water quality.

Mrs. Singer joined the meeting.

**BOARD OF HEALTH. Creating a Healthier Marblehead.** Thomas Massaro, Chair, Board of Health, and Andrew Petty, Public Health Director, appeared before the Board to present their program aimed at strengthening public health in Marblehead, Creating a Healthier Marblehead (CAHM). Tom highlighted the need to move from a reactive to a proactive approach. He discussed plans to conduct a health survey with UMass Boston, aiming for a 30-50% response rate from the town's population. The survey results will help establish a baseline health status and inform future public health initiatives. Tom emphasized that no town tax money will be used for this project, which is funded through grants and donations. The Board of Health aims to make public health more accountable and integrated with clinical medicine, focusing on promoting wellness rather than just preventing problems.

**RECREATION AND PARKS. Larz Anderson Trust.** Shelley Bedrosian, Karen Ernst and Larry Simpon, Recreation and Parks Commission, appeared before the Board to review their plans on the Lars Anderson proposal for a multi-phase project at Green Street to create a weather-independent sports facility. Karen presented an overview of the project, which includes a refrigerated ice rink with a pavilion-style roof, modular turf, and a community space. The first phase, estimated at \$2.6 million, will be funded by the Lars Anderson bequest and is expected to break ground in May 2026. The project aims to provide consistent ice time for youth hockey, host other sports, and serve as a community space without municipal impact. The team plans to issue an RFP in July for design and construction management, with a goal to complete phase one by November 2026.

**NORTH SHORE HOME CONSORTIUM. Discharge of Mortgage(s).** Motion made to approve the DISCHARGE OF MORTGAGE & AFFORDABLE HOUSING RESTRICTION, as presented, from the North Shore HOME Consortium, securing the property at 18B Pond Street, Marblehead, Massachusetts (the "Property") and recorded on August 19, 2009 with the Essex South District Registry of Deeds in Book 28872, Page 612 and authorize the Chair to sign on behalf of the Board. Moved by Mrs. Noonan, seconded by Mrs. Singer. On a polled vote the Board voted as follows: Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Grader, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

Motion made to approve the DISCHARGE OF MORTGAGE & AFFORDABLE HOUSING RESTRICTION, as presented, from the North Shore HOME Consortium, securing the property at **156 Elm Street, Marblehead, Massachusetts** (the "Property") and recorded on October 8, 2013 with the Essex South District Registry of Deeds in Book 32876, Page 517, and authorize the Chair to sign on behalf of the Board. Moved by Mr. Grader, seconded by Mrs. Singer. On a polled vote the Board voted as follows: Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Grader, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

**STREETLIGHT REQUEST. Curtis Street.** Motion made to approve the request from Linda Pfeiffer and Ramond Greco, to have a streetlight installed on utility pole #5 on Curtis Street subject to review and in coordination with the Marblehead Municipal Light Department. Moved by Mrs. Noonan, seconded by Mr. Grader. On a polled vote the

Board voted as follows: Mr. Zisson, in favor; Mr. Grader, in favor; Mrs. Noonan, in favor; Mrs. Singer, in favor; Mr. Fox, in favor.

**HOUSING COMMITTEES. Merger.** The Board reviewed the recommendations from the Fair Housing Committee and the Housing Production Plan Implementation Committee to merge these committees. After review and discussion, a motion was made to merge the Fair Housing Committee and Housing Production Plan Implementation Committee and establish it as the **Marblehead Housing Committee**, with the following members:

- Community Development Director, Chair
- Town Planner
- Task Force Against Discrimination, representative
- Disabilities Commission, representative
- Housing Authority, representative
- 4 at Large Members, 3-year staggered terms
- 2 Alternate Members, 1-year terms

Moved by Mrs. Noonan, seconded by Mrs. Singer. On a roll call vote the Board voted as follows: Mr. Grader, in favor; Mrs. Noonan, in favor; Mrs. Singer, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

**2025 REAPPOINTMENTS.** Motion made to accept the following appointments, all for terms expiring in June 2026 unless noted, and except those placed on HOLD, in accordance with the Town Bylaws:

**TOWN ADMINISTRATOR**

Thatcher W. Kezer III 2026

**AMERICAN DISABILITIES ACT COORDINATOR**

Thatcher W. Kezer III 2026

**ANIMAL INSPECTOR - \$2,400 per year**

Daniel Proulx 2026

**BUILDING COMMISSIONER AND INSPECTORS**

Building Commissioner – Stephen Cummings 2026

Local Inspector – Ben Lebowitz 2026

Local Inspector – Roger Ennis 2026

Plumbing Inspector – Bradford Smith 2026

Wiring Inspector – Eric F. S. Chisholm 2026

**CANINE CONTROL CLERK**

Robin Michaud – Town Clerk 2026

**ASSISTANT DOG OFFICERS FOR THE PARKS**

Peter James 2026

Brad Delisle 2026

Greg Snow	2026
Sam Andrews	2026
John Glabicky	2026
<b>TOWN COUNSEL at \$2,000 per year</b>	
Jeffrey N. Shribman	2026
Assistant Town Counsel:	
Brody, Hardoon, Perkins & Kesten	2026
Leonard Kesten	2026
Mead, Talerma & Costa, LLC	2026
Hinckley Allen	2026
<b>COUNCIL ON AGING DIRECTOR</b>	
Lisa Hooper	2026
<b>EMERGENCY MANAGEMENT COORDINATOR</b>	
Chief Jason R. Gilliland	2026
Charles P. Cerrutti, Assistant	2026
<b>FINANCE DIRECTOR</b>	
Aleesha Nunley Benjamin	2026
<b>FLAG OFFICER</b>	
Roseann Trionfi-Mazzuchelli	2026
<b>FOREST WARDEN –</b>	
Chief Jason R. Gilliland, Fire Department	2026
<b>HARBOR MASTER AND ASSISTANTS</b>	
Mark Souza, Harbor Master	2026
Craig Smith, <i>Deputy Harbormaster</i>	2026
Assistant Harbormasters (Seasonal):	
Rick Doane	2026
Andrew Oullette	2026
Matther Thompson	2026
Steve Lalonde	2026
Jarrett Russo	2026
Elmer Herlihy	2026
Mike Collibee	2026
Andrew Nazzaro	2026
Chris Bendixon	2026
<i>Alternates:</i>	
Felix Amsler	2026
Jeffrey Flynn	2026

<b>KEEPER OF THE LOCK UP</b>	
Chief Dennis King	2026
<b>LICENSING AUTHORITY, DULY DESIGNATED AGENTS</b>	
Police Chief Dennis King	2026
Captain: Jon Lunt, Acting	2026
Lieutenants:	
Michael Everett	2026
David Ostrovitz	2026
Jason Conrad	2026
Eric Osattin	2026
Sergeants:	
Sean Brady	2026
Brendan Finnegan	2026
Andrew Dimare	2026
Timothy Morley	2026
<b>MEASURER OF LEATHER</b>	
Bryan Ruocco	2026
Amy Egelja	2026
<b>TOWN DESIGNEE MASS. WATER RESOURCE AUTHORITY</b>	
Alternate: Amy McHugh, Water and Sewer Commission	2026
<b>PARKING CLERK /HEARING CLERK</b>	
Jeffrey N. Shribman	2026
<b>CHIEF PROCUREMENT OFFICER</b>	
Thatcher W. Kezer III	2026
<b>PUBLIC WORKS DIRECTOR</b>	
Amy McHugh	2026
<b>RECORDS ACCESS OFFICER</b>	
Kyle A. Wiley , Town	2026
Chief Dennis King, Police Department	2026
<b>RETIREMENT BOARD – Term 3 Years</b>	
Charles H. Gessner	2028
<b>“RIGHT TO KNOW” COORDINATOR</b>	
Jason R. Gilliland – Fire Department	2026
<b>SEALER OF WEIGHTS &amp; MEASURES</b>	
Leonard Rose	2026

**SPECIAL AUXILIARY POLICE**

Patrolmen:

James Donovan

2026

**SUPERINTENDENT OF PUBLIC BUILDINGS**

Steve Cummings, Building Commissioner

2026

**TAX COLLECTOR/TREASURER**

Cami Iannarelli

2026

**TOWN ENGINEER**

Maggie Wheeler

2026

**VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICES**

Roseann Trionfi-Mazzuchelli

2026

**VETERANS' GRAVES OFFICER**

Roseann Trionfi-Mazzuchelli

2026

**WORKERS' COMPENSATION AGENT**

Massachusetts Interlocal Insurance Association

2026

**AFFORDABLE HOUSING TRUST FUND**

Select Board

2026

Kurt James

2026

**BOARD OF ABBOT LIBRARY SECOND CENTURY FUND**

Peter Jalbert

2026

Judith Eissner

2026

**CABLE TELEVISION ADVISORY COMMITTEE - Liaison**

Robert Peck, Liaison

2026

**CARETAKER, FORT BEACH**

David Rodgers

2026

**CHAPLAIN – MARBLEHEAD POLICE DEPARTMENT**

Rev. James Bixby

2026

**CONSERVATION COMMISSION - Term 3 years/staggered**

Kristopher Meola

2028

**CONSTABLES**

- **for the Purpose of Serving Civil Process**

Mark Ianuzzi

2026

Christopher Comeau	2026
Jared Walsh	2026
Julio Carrasquillo	2026
Yeimi Reynoso	2026
Gabriele Mongiello	2026
Cindy Diaz	2026

**CONSTABLES**

- **Shellfish**

Jack Attridge – Chief Constable - 3 yr. term	2028
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**Term: 1 Year**

Raymond H. Bates, Jr.	2026
Dave Donahue	2026
Jeffrey Flynn	2026
Rick Cuzner	2026
Craig Smith	2026
Douglas Aikman	2026
F. Webb Russell	2026
Eric Hawley	2026

**COUNCIL ON AGING - Term: 3 years**

Phyllis Smith	2028
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**EMERGENCY MEDICAL SERVICES COUNCIL**

Jason R. Gilliland– Marblehead Fire Department	2026
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**FINANCE COMMITTEE – Term: 3 years**

Michael Janko	HOLD
Timothy Shotmeyer	
Linda Gifford – Clerk	

**FIREWORKS COMMITTEE**

Alexander Falk	2026
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**FORT SEWALL OVERSIGHT COMMITTEE**

Larry Sands, OMIA Rep	2026
Alex Eitler, Town Planner	2026
Peter James, Recreation and Parks Department	2026
Seamus Daly, Glover’s Regiment	2026
Judy Anderson, At Large	2026
Christine Nuccio – At Large	2026

**GREEN MARBLEHEAD IMPLEMENTATION COMMITTEE**

Town Administrator	2026
Town Planner	2026

1 Select Board	2026
2 Representatives from Sustainable Marblehead	2026
Public Health Director	2026
Building Commissioner	2026
Finance Director	2026
Marblehead Municipal Light Department:	
General Manager	2026
Commission Chair	2026
School Department Representative	2026

**HARBORS & WATERS BOARD** HOLD

- John Doub
- Gary P. Gregory
- Jay Michaud
- Rick Cuzner
- T. Clark Smith
- Alternates:
  - Karen Finocchio
  - Steven Wolf

**HARRIS STREET CEMETERIES OVERSIGHT COMMITTEE**

Ellen Harrington, at large	2026
John Fasanello, at large	2026
Edward Nilsson, Historical Commission representative	2026
Daivd Bittermann, Historical Commission representative	2026
Chris Hardy, at large	2026

**HAZARD MITIGATION PLAN IMPLEMENTATION AND MONITORING TEAM**

Jason Gilliland, Fire Chief, Emergency Management Director	2026
Maggie Wheeler, Town Engineer	2026
Amy McHugh, Superintendent, Water and Sewer Commission	2026
Alex Eitler, Town Planner	2026
William E. Conly, Historical Commission	2026

**HISTORIAN**

Donald Doliber	2026
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**HISTORICAL COMMISSION – Term 3 years/staggered**

William E. Conly	2028
Pam Peterson	2028

**MARBLEHEAD CULTURAL COUNCIL – Term 3 years.**

Kathryn Barker	2028
Alexander MacAaron	2028
Mark Philip	2028

Marjorie Norman 2028

**MARBLEHEAD DISABILITIES COMMISSION – Term 3 years**

Andrea Mountain 2028

Brigitte Duffy 2028

**MARBLEHEAD FOREVER COMMITTEE**

Karyn Lang 2026

Meredith Reardon 2026

Linda W. Doliber 2026

Kerry O’Shaughnessy 2026

Kyle A. Wiley 2026

**MARBLEHEAD HOUSING COMMITTEE**

Community Development and Planning Director

Town Planner

Deacon John E. Whipple, Task Force Against Discrimination representative

Disabilities Commission representative

Housing Authority representative

Mimi Hollister, at large 2028

Kurt James, at large 2028

Deb Larkin, at large 2027

Nisha Austin, at large 2026

Ramon Garcia, alternate 2026

Bob Neuss, alternate 2026

**MASSACHUSETTS ETHICS COMMISSION**

**MUNICIPAL LIAISON**

Jeffrey N. Shribman 2026

**MBTA ADVISORY BOARD**

Tracy Lawrence 2026

**METROPOLITAN AREA PLANNING COUNCIL – term 3 years**

Town Planner, Alternate 2028

**OLD AND HISTORIC DISTRICTS COMMISSION**

Bob Bragdon 2026

Gary Amberik 2026

Charles Hibbard 2026

Paul Pruett 2026

Alternates:

Duncan Facey 2026

**OLD BURIAL HILL OVERSIGHT COMMITTEE**

Judy Gates 2026

Standley Goodwin	2026
Andrew Galucci	2026
Pam Peterson, Cemetery Representative	2026
Alex Finigan	2026
Alex Eitler, Town Planner	2026
<b>REGISTRARS OF VOTERS – Term 3 years</b>	
Robin Michaud (Town Clerk)	2028
<b>SISTER CITY LIAISON – Grasse, France</b>	
Myriam Zuber	2026
<b>TASK FORCE AGAINST DISCRIMINATION</b>	
Helaine Hazlett, Co-Chair	2026
Diane Gora, Co-Chair	2026
Maura Dartley-Rocco	2026
Deacon John E. Whipple	2026
Christopher Bruell	2026
Reece Dahlberg	2056
Eugenia Guastaferrri	2026
Chief Dennis King – Ex-Officio	2026
Niko Vaughn King, Student Rep	2026
<b>TAXATION AID COMMITTEE</b>	
Lisa Hooper	2026
Cami Iannarelli, Treasurer – Ex-Officio	
John Kelley, Chairman Board of Assessors – Ex-Officio	
<b>TRAFFIC SAFETY ADVISORY COMMITTEE – Term 3 years</b>	
Gary Hebert	2028
<b>TOWN PHYSICIAN</b>	
Quadrant Health Strategies	2026
<b>TREE WARDEN</b>	
Jonathan Fobert	2026
<b>ZONING BOARD OF APPEALS – Term: 5 years/staggered</b>	
Bill Barlow	2030
<b>Alternates – Term: 1 year</b>	
Christopher T. Casey	2026
Bruce Krasker	2026
William Rudolph	2026
Marc Liebman	2026

Moved by Mr. Grader, seconded by Mrs. Noonan. On a polled vote the Board voted as follows: Mrs. Noonan, in favor; Mrs. Singer, in favor; Mr. Zisson, in favor; Mr. Grader, in favor; Mr. Fox, in favor.

**VOTES ON HOLD.**

**Finance Committee.** The Chair stated they would vote on each name separately. Motion to accept the following appointments that were put on hold, for terms expiring in June 2028 unless noted and, in accordance with the Town Bylaws:  
Michael Janko: Moved by Mr. Grader, seconded by Mr. Zisson. Mrs. Noonan would like to see this seat open up for other applicants expressing concerns with Mr. Janko’s participation and lack of reasoning on positions he has taken. Mr. Grader stated that he appreciates Mr. Janko’s different viewpoints and felt he has articulated his position on various issues. Mr. Fox said he spoke with Mr. Janko about some of his concerns. On a polled vote the Board voted as follows: Mrs. Singer, opposed, Mr. Zisson, in favor; Mr. Grader, in favor, Mr. Fox, in favor; Mrs. Noonan, opposed. Michael Janko is reappointed.

Motion to accept the following appointments that were put on hold, for terms expiring in June 2028 unless noted and, in accordance with the Town Bylaws:  
Timothy Shotmeyer: Moved by Mrs. Noonan, seconded by Mr. Zisson. On a polled the Board voted as follows: Mr. Zisson, in favor; Mr. Grader, in favor; Mrs. Noonan, in favor; Mrs. Singer, in favor; Mr. Fox, in favor.

**Harbors and Waters Board.** Mrs. Noonan stated Gary Gregory may be stepping back and asked Mr. Grader to update the Board on this. Mr. Grader stated that he spoke with Gary Gregory and while he will be in Florida part of the year from now on he would like to continue his service on the board and has agreed to step down to an alternate member. Mr. Grader acknowledged Gary’s long and valued record of service to the Town and would like to have Gary continue to serve as an alternate member. The Chair said he would like to move Gary Gregory to the Alternate Member and move Steven Wolf up to Full Member and asked for a motion to accept the following appointments that were put on hold, for terms expiring in June 2026 unless noted and, in accordance with the Town Bylaws:

**HARBORS & WATERS BOARD**

John Doub	2026
Steven Wolf	2026
Jay Michaud	2026
Rick Cuzner	2026
T. Clark Smith	2026
Alternates:	
Karen Finocchio	2026
Gary Gregory	2026

Moved by Mr. Grader, seconded by Mr. Zisson. On a polled vote the Board voted as follows: Mr. Zisson, in favor; Mr. Grader, in favor; Mrs. Noonan, in favor; Mrs. Singer, in favor; Mr. Fox, in favor.

**APPRECIATION.**

Motion made to send a letter of appreciation to the following individuals who did not seek reappointment this year or who reached term limits, for their service to the Town:

Dirk Isbrandtsen  
Ruth Ferguson  
Kate Melanson  
Marjorie Shea  
Karen Janscy  
Terra Samuels  
Kenneth Breen  
Rose Gould  
Charles Gessner  
Steve Leverone  
Mariana Vaida  
Michael Fuenfer  
Pamela Foye  
Bonnie Grenier

Moved by Mrs. Singer, seconded by Mrs. Noonan. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

**VOLUNTEER OPPORTUNITIES.** The Town’s website will be updated to reflect the current list of vacancies on Town Boards, Commissions and Committees.

The Select Board appoints residents to over 30 boards, committees and commission in the Town. The Board accepts letters of interest regardless of a vacancy and will keep such letters on file. The Board will notify you if a vacancy occurs during the year. We strongly encourage anyone interested in applying for a position on a board/committee/commission to attend a regularly scheduled meeting of that board/committee/commission and to reach out to the Chair of that board/committee/commission to gain further insight and a better understanding of the committee’s purview, scope and what the time expectations may be. Contact information for all boards/committees/commissions can be found on the website at [www.marbleheadma.gov](http://www.marbleheadma.gov) or by contacting the Select Boards office at 781.631.0000 or email [wileyk@marbleheadma.gov](mailto:wileyk@marbleheadma.gov). Anyone interested in serving on one of these Boards or Committees should submit a cover letter and resume to the Select Board, Abbot Hall, 188 Washington Street or email to [wileyk@marbleheadma.gov](mailto:wileyk@marbleheadma.gov) for more information.

**LOBSTER FISHING SHANTIES. Renewals.** Motion to renew the following requests to use premises owned by the Town of Marblehead on Front Street at Little Harbor, commonly known as Turner Land subject to the receipt of the proper application, current fishing license and all taxes paid to the Town:

Steve Bird, #2

Jeff Flynn, #3  
John Burns, #4  
Doug Percy, #6  
William Brown, #8  
Dave Rodgers, #9

Moved by Mrs. Singer, seconded by Mr. Zisson. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

**CONSENT AGENDA ITEMS, GENERAL** Motion to approve the following Consent Agenda Items except those put on hold:

**Minutes of May 14, 2025 (HOLD) and June 16, 2025**

**Temporary street closures and traffic regulations, as recommended by Chief King, for Friday, July 4<sup>th</sup> Horribles Parade, Fireworks Display and Festival of Arts Street Festival, as submitted.**

**License for Private Drain Connection** to the Town Drainage System between the Town and Jay Carey, 37 Baldwin Road, as presented, and authorize the Chair to sign on behalf of the Board.

**SURPLUS EQUIPMENT** –to declare the following items as surplus and no longer needed for Municipal purpose so that they may be disposed of in accordance with the Town’s policy on surplus equipment:

- Smith Air Compressor
- Grader (Pacer)
- Weight and Measuring Trailer
- Ford F550 Dump Body
- Large V Blade Plow
- Smith (Salt) Spreader - (2) - mission parts- stainless
- Photo Copier Cannon
- Misc Survey Equipment

Moved by Mr. Grader, seconded by Mrs. Noonan. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

**MINUTES, May 14, 2025.** Motion to approve the minutes of May 14, 2025. Moved by Mrs. Singer, seconded by Mrs. Noonan. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Zisson, present; Mr. Fox, in favor.

**CONTRACTS. Line Painting and Signage.** Motion to approve the request from Maggie Wheeler, Town Engineer, to install Line Painting and Signage on the Rail Trail Crossings – Pleasant Street, Smith Street, Clifton Avenue and Rockaway Avenue, in accordance with Contracts # 2024-041 and 2024-071 executed by the Town. Moved by

Mrs. Singer, seconded by Mrs. Noonan. On a roll call vote the Board voted as follows: Mrs. Singer, in favor; Mr. Zisson, in favor; Mr. Grader, in favor; Mrs. Noonan, in favor; Mr. Fox, in favor.

**TEMPORARY PARKING RESTRICTIONS. Municipal Light Department.**

Motion to approve the request from Joseph Kowalik, General Manager, Marblehead Municipal Light Department, for temporary traffic and parking restrictions, as presented, July 16 – 18, 2025 to allow for the safe delivery of new electrical infrastructure equipment to be installed at the Village 13 substation subject to approval and coordination with Police and Fire. Moved by Mrs. Singer, seconded by Mr. Zisson. On a roll call vote the Board voted as follows: Mrs. Singer, in favor; Mr. Zisson, in favor; Mr. Grader, in favor; Mrs. Noonan, in favor; Mr. Fox, in favor.

**BOARD OF HEALTH. Donation Account.** Motion to approve the request from Andrew Petty, Public Health Director, to establish a donation account for a Public Health Assessment to be conducted during FY26 funded through grants and donations. Moved by Mrs. Singer, seconded by Mr. Zisson. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Zisson, in favor; Mr. Fox, in favor. Moved by Mrs. Singer, seconded by Mr. Zisson. On a roll call vote the Board voted as follows: Mrs. Singer, in favor; Mr. Zisson, in favor; Mr. Grader, in favor; Mrs. Noonan, in favor; Mr. Fox, in favor.

**GRANT. Safe Streets and Roads for All.** Motion to send a letter of support for the Safe Streets and Roads for All Grant Program and authorize the Chair to sign on behalf of the Board. Moved by Mrs. Singer, seconded by Mr. Grader. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

**CONSENT AGENDA ITEMS, CONTRACTS.** Motion to approve the following Consent Agenda Items, contracts with the Town, except those put on hold and authorize the Chair to sign on behalf of the Board:

**Change Order No.03 to amend contract #2024-064, COA/Recreation Bocce Facility Project** between the Town and Price Landscaping & Construction in the amount of three thousand dollars (\$3,000).

**Change Order No.02 to amend contract #2024-071, Marblehead Rail Trail Swampscott Branch Early Construction Project, *between the Town and Raffael Construction Co., in the amount of sixteen thousand seven hundred dollars (\$16,700).***

**Change Order No.005 to amend contract #2024-077, Elm Street Park Project,** between the Town and Raffael Construction Co., in the amount of sixty-six thousand seven hundred and ninety-six dollars and 00/100 (\$66,796).

**Change Order 1.0 ITC 71, Fiber Optic Municipal Area Network, Mary Alley,** between the Town and Comm-Tract, in the amount of Fifty-Seven Thousand One Hundred Seventy-Six and 08/100 (\$57,176.08).

**Change Order No.001 to amend contract #2024-67, State Street Landing Resilience Improvements Project**, between the Town and Collins Engineers, Inc., for extension of time only, to June 30, 2025.

**Change Order No.002 to amend contract #2024-50, Cliff Street Boatyard Underground Storage Tank (UST), between Town and Collins Engineers, Inc., for extension of time only, to July 31, 2025**

**Change Order No.002 to amend contract #2024-47, Marblehead Shipyard Resilience Project**, between Town and Collins Engineers, Inc., for extension of time only, to December 31, 2025.

Moved by Mrs. Singer, seconded by Mrs. Noonan. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor; Mr. Zisson, in favor; Mr. Fox, in favor.

#### **SELECT BOARD ANNOUNCEMENTS.**

**Retirement.** The Board congratulated Captain Tom Rice on his retirement and thanked him for his many years of service to the Town.

**Annual Retreat.** The Board discussed setting a date to hold the Select Board Annual Retreat.

Motion to adjourn at 9:09 p.m. Moved by Mrs. Singer, seconded by Mr. Zisson. On a roll call vote the Board voted as follows: Mrs. Singer, in favor; Mr. Zisson, in favor; Mr. Grader, in favor; Mrs. Noonan, in favor; Mr. Fox, in favor.



Kyle A. Wiley  
Administrative Aide

*List of documents used: Fireworks Committee notification / Rec and Park presentation on ice rink / request for light post, Curtis Street / 2025 Reappointment List / Lobster Shanty renewals / draft minutes May 14, 2025 / Private Drain Connection License, 37 Baldwin Road / DPW request for surplus equipment / MMLD Temporary Parking restrictions request, Bessom and Pleasant / BOH request for Donation Account / letter of support Safe Streets and Roads Grant /*