



DATE POSTED:

Town Clerk Use Only

2025 SEP 11 PM 2:49

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead Housing Authority Board of Commissioners

____ Name of Board/Committee

HYBRID MEETING

Address: Marblehead Housing Authority, 26 Rowland Street Community Room, Marblehead, MA 01945,

ROOM: Community Room –OR–

By zoom

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/88673009158?pwd=hAfopLvYeRm6aLRNqqI59Nds1713F8.1>

Passcode:585516

Phone one-tap:

+13092053325,,88673009158#,,, *585516# US

+13126266799,,88673009158#,,, *585516# US (Chicago)

Tuesday	September	16	2025	4:00 pm
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

*All the reports and supporting documents related to this meeting can be found on www.marbleheadha.org

1. Roll Call
2. PUBLIC HEARING-An opportunity for the public/residents to provide comments/feedback on the 2025-2026 Annual Plan/Capital Improvement Plan
3. Approval of Minutes of Regular Meeting held on August 19, 2025-**An opportunity for Board members to review the previous meeting minutes, ask questions and vote on the approval of the minutes.**
4. Public/Resident Participation -**An opportunity for resident/public comments/questions of the Board**
5. Report of the Executive Director-**The report summarizes data/activities of the month in all departments of the agency.**

6. Communications-

Modernization Report-shows listing of modernization projects and status of the work

Work Order Report-shows the completed and uncompleted work orders for the previous month performed by the Maintenance Department

Move in Move Out Report-shows how many people have vacated units and how many people have moved into units in the agency portfolio of housing units

Vacancy Report-Shows how many vacancies exist in the agency portfolio of housing units and the status of those vacant units regarding repair and refurbishment

State-wide waitlist Data Report-shows how many housing applications have been pulled in the past month and how many applications resulted in housing unit offers

Service Coordinator Report- shows data on how many residents were given services coordination and referrals to support services and how many referrals were made to the Service Coordinator the past month.

7. Items from Commissioners -**An opportunity for the Board members to raise any ideas, concerns or questions**
8. Report from Committees -**The only committee at the Marblehead Housing Authority currently is the Resident Engagement Committee. This committee will provide any updates on new engagement activities or events for residents since the last meeting.**
9. Broughton Road Redevelopment Updates
10. New Business Items that Involve Discussion by the Board or Votes
 - a. Board Vote-Bills/Payment transactions for the Agency for August 2025.
 - b. Board Vote-Financial Statements as provided by Fenten Ewald and Associates for period ending 8/31/25.
 - c. Board Vote-Submission of the 2025-2026 Marblehead Housing Authority Annual Plan/Capital Improvement Plan.
 - d. Board Vote-New Hire for Housing Manager Position
 - e. Board Vote-Meeting calendar for next year for Board Meetings
 - f. Board Discussion-By Laws and Training Updates
 - g. Board Discussion-Public Comments and Expectations Policy
 - h. Board Vote-Adjournment-Ending of the Meeting**

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at the Roads School Community Room at 26 Rowland Street, Marblehead, MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: ____ Jenn Schaeffner _____

Posted by: ____ Cathy Hoog _____

Date: ____ September 11, 2025 _____