

Cemetery Board of Commissioners
Minutes
October 9, 2018

Board met in session at 7:04 p.m. in the office at Waterside Cemetery.
Present (constituting a quorum):

Richard F. Coletti, Chairman
Janet S. Merrill, clerk
Rufus L. Titus

Catherine M. Kobialka, Superintendent

MINUTES: Motion made and seconded to approve the minutes of July 10, 2018 as presented. All in favor.

SUPERINTENDENTS REPORT:

VETS LOT: Discussion on the need to generate more funds in the Sale of Lots Fund. Suggestion to impose \$500.00 fee on grave spaces in the Veterans Lot. Motion made and seconded to approve the new fee of \$500.00 to be charged on future graves being used in the Veterans Lot. All in favor.

VOTE: Motion made and seconded to accept the updated version of the Veterans Lot section VI of the Rules and Regulations as presented. All in favor.

FEES: Discussion regarding the Re-use fee now being charged. Will now be deposited into the Sale of Lots Fund to help towards development of the Cemetery. Motion made and seconded. All in favor

OUTLAYS:

Jumping Jack tamper	\$2200.00
Lowering device	\$2500.00

Motion made and seconded to include the above items in FY20 budget. All in favor.

REPLACEMENT BENCH: Letter from Paul Macaulay, 9 Alexander Circle. He would like to donate a replacement for a bench at the end of Maple Avenue that is in need of repair. The bench proposed is 8' in length and made out of Douglas Fir. The board would prefer a 6' bench made out of the low maintenance wood like plastic offered. The Superintendent will discuss with Mr. Macaulay and follow up with a letter on behalf of the board with all the particulars along with their gratitude Motion made and seconded to approve the acceptance of the above gift as discussed. All in favor.

SIGNS: The Department has had increased complaints regarding people using the Cemetery as a playground for their children. (toys, bikes, sledding, ball playing, driving lessons). Motion made and seconded to post the following signs at all entrances:

Cemeteries are a place
for quite solace
and should be
RESPECTED
All recreational
activities are strictly
PROHIBITED

All in favor.

WEB PAGE – DOCUMENT CENTER: Superintendent to add the following documents to the Cemetery Department web page:

Rules and Regulations

Fee Schedule

Map of Waterside

Planning a service without Funeral Home

Motion made and seconded to adjourn at 7:58 p.m. All in favor.

Next meeting Tuesday, January 15, 2019

Janet S. Merrill, clerk