

Memo to Town Charter Committee (TCC)

DATE: July 21, 2025

TO: Rossana Ferrante, Sean Casey, Bill Conly, Ron Grenier, Seamus Hourihan, Tom Massaro, Caleb Miller, Victor Wild
FR: Amy Drinker, Chair
Cc: Thatcher Kezer, Marblehead Town Administrator; Kyle Wiley, Admin Aide to Town Administrator, Mel Kleckner and Karen Canfield (Collins Center), Moses Grader and Jim Zisson (Marblehead Select Board)
RE: Marblehead Charter Draft B and associated documents
TCC schedule

Members:

I hope that you're enjoying summer with family and friends.

Based on TCC discussion of all Draft A components, Sean Casey has completed Draft B of the Marblehead Town Charter. He and I have reviewed it for consistency and I have written a new preface. Draft B is being sent to you and will be posted on the TCC web page (<https://www.marbleheadma.gov/town-charter-committee/pages/town-charter-draft>).

As per usual with Sean's work, Draft B is a quality document. Based on TCC Draft A discussions and meetings with department heads and committees/boards/commissions, Draft B includes language modifications, references to pertinent bylaws and state law, and a detailed change log.

In preparation for our Tuesday, August 26 meeting, I request that you review Draft B. **Please let me know if you have any holds at this time by referencing the article, section, and sentence number along with a brief note about the nature of your hold.** For example, I have a hold on Article 4, Section 1, Sentence 5. I have logged it as: 4.1.5: *after "responsibility" add "including but not limited to"*

Also being sent to you: Sean has written four "alignment" memos for TCC consideration. Each addresses a particular topic and references similar sentences in various articles/sections. Please keep these in mind as you review Draft B.

1. Responsibility for Staff (departments) and Capital Assets (real property)
2. Appointment Power
3. Service Rates and Sales
4. Licenses and Permits

Entities included in Draft B will be urged to review the draft so that they may bring any concerns to the TCC's attention.

By the middle of August I will send you a tentative approach for our fall/winter meetings, including topics for discussion. Prior to submitting the final charter draft to the Select Board next spring the TCC has a considerable amount of ground to cover, but if we're disciplined in our discussions we'll get there.

Thank you for your continuing efforts on behalf of the charter initiative.