

## **Mooring and Ring Waiting list**

Starting October 1, 2017 an "ACTIVE" and "INACTIVE" harbors waiting list will be maintained from the existing list of names and numbers.

1. Both lists remain \$15.00 per year and no matter which list you are on you will retain the number you were given when you started.
2. There is no detriment to being on the "inactive list" because the minute you purchase a vessel/are ready to launch an existing boat, your number will be transferred over to the "active list" and providing your number qualifies, you will be considered for an assignment that upcoming season as long as the change is received prior to March 1<sup>st</sup> of that season.
3. We are hoping that this will alleviate the pressure to supply a boat at any cost to avoid being removed from the list and give everyone the time they need to make this important purchase.
4. If you are waiting 20 years to purchase a vessel because you will not moor a boat anywhere but the Main Harbor of Marblehead, you should do the following.
  - a. Keep an eye on the active list to see how close you would be getting to an assignment with your number. (any questions call or email the office) [taurot@marblehead.org](mailto:taurot@marblehead.org)
  - b. Purchase the boat of your choice, change the info on your waiting list account and request a move to the "active list".
  - c. Make sure to apply for the temporary mooring waiting list each year in case nothing permanent opens for your boat size. You can write your request directly on the renewal form or via email prior to January 31<sup>st</sup>.
5. The Harbormaster reserves the right to remove anyone from the waiting lists at any time for any reason not limited to falsifying boat ownership or misrepresenting ownership of a vessel.
6. You must own a boat to be considered for a temp or a permanent mooring

## **Mooring permit instructions**

(B)All persons wanting to be assigned a mooring location within Marblehead Waters must complete an Application for Mooring Permit available from the Harbormaster's Office. The application requires the name, mailing address and phone numbers of all applicants, as well as the size and type of vessel to be moored, its name if available, and any preference for location within the harbor. If you do not yet have a vessel, you may estimate the size and type you plan to purchase and check off the No boat space on the application Partnerships are no longer allowed in Marblehead waters.

(C)If mooring space is available in the harbor area you indicate at the time of application, you will be directed to proceed to step (F), below, to complete a Mooring Permit Application and show proof of ownership for a vessel. Otherwise, upon submission of a completed application and payment of a fifteen

dollar (\$15.00) application fee, the Harbormaster's office will assign the application a number and place the Applicant of Record on the Mooring Permit Waiting List. Note: the expected waiting time for a mooring in the Marblehead main harbor is currently 20 years, while there is currently 1-2 year wait required for the West Shore (Salem). No wait time is required for the Peaches Point (N section) areas but there is no public access or launch service.

(D) A mooring waiting list renewal form will be sent every October 1st to each applicant of record on the mooring permit waiting list. This form must be completed and returned to the Harbormaster's Office along with a fifteen dollar (\$15.00) renewal fee no later than November 1st of that calendar year in order to remain on the mooring permit waiting list. The waiting list is posted on the town website and is updated annually on January 1st. It is the applicant's responsibility to renew their waiting list status each year before November 1st to avoid a five dollar (\$5.00) late fee. As stated on the 2014 renewal form, applicants now have 90 days from the mailing of the renewal forms on October 1st to pay the fee or their name will be removed from the list as of January 1st. It is the applicant's responsibility to ensure that their address information is correct, current, and up to date. Not receiving this form for any reason will not be grounds for reinstatement. The address designated on the application shall be deemed sufficient for notifications. The waiting list is posted annually in the first week of January. **APPEAL FOR WAITING LIST REACTIVATION** February 16, 2016 Applicants inactivated on the main harbor mooring waiting list as a result of the 2014 policy change may submit a one-time written appeal to the Harbormaster, requesting reinstatement within the calendar year waiting list due date.

(E) A Mooring Waiting List Renewal Form will be sent every fall to each Applicant of Record on the Mooring Permit Waiting List. This form must be completed and returned to the Harbormaster's Office along with a fifteen dollar (\$15.00) renewal fee no later than November 1 of that calendar year in order to remain on the Mooring Permit Waiting List. A \$20.00 fee is required as of November second and any waiting lists not paid prior to January 1st will be removed from the list. It is the applicant's responsibility to ensure that his address information is correct on the Mooring Permit Waiting List.

(F) When the Harbormaster determines a mooring location is available for assignment, he shall send a notification letter to that Applicant of Record with the oldest date of application and lowest number on the "Active" Mooring Permit Waiting List whose vessel fits the parameters of the available location. The applicant so notified will have fifteen (15) days to indicate in writing his acceptance of the offered mooring assignment. If the Harbormaster does not receive a positive reply within this time frame, he shall notify the next most suitable Applicant of Record until either the mooring space is taken or the waiting list is exhausted.

(G) Upon acceptance of a mooring assignment, the Applicant of Record will be required to show proof of ownership of a vessel to the Harbormaster, (title and registration or Coast Guard documentation) becoming an Owner of Record as outlined below. The applicant must then complete a Mooring Permit Application and pay the appropriate fees. As soon as possible a new mooring should be set in the designated mooring location, for use by the permitted vessel.

(H) All mooring tackle for a new mooring must be constructed in accordance with the specifications set forth in the then-current Manual for Marblehead Waters, or as otherwise approved by the Harbormaster. All mooring tackle must be inspected by the Harbormaster or his assistants prior to being set in the designated mooring location. Mooring tackle must be made available to the Harbormaster's office for inspection and placement in accordance with the Harbormaster's directions and in accordance with the issued permit.