

Town Charter Committee

February 13, 2025



Committee met in HYBRID session at 6:30 p.m. at Abbot Hall, 188 Washington Street
The Chair called the meeting of February 13, 2025, to order.

The following committee members were present constituting a quorum:

Amy Drinker, Chair	Seamus Hourihan, absent
Rosanna Ferrante, Vice Chair	Sean Casey
Jim Zisson	Caleb Miller
Ron Grenier	Tom Massaro
Bill Conly, absent	Victor Wild
Thatcher W. Kezer III, Town Administrator, staff support	

The Chair announced that the meeting is utilizing a webinar platform and is being recorded.

Minutes. Motion made and seconded to approve the minutes of January 23, 2025 and January 28, 2025. All in favor.

Organizational Chart. Moses Grader, Select Board Liaison to the Charter Committee, came before the committee to review and discuss the Town of Marblehead's Integrated Functions Organizational Chart, dated February 12, 2025 that he and Thatcher Kezer developed as a means to streamline the original organizational chart the Committee has been reviewing. Discussion was had around the integrated org chart and the cross collaboration that goes on as well across this chart.

Charter Review Update. Sean Casey gave a brief update to the Committee on a meeting that he, Amy Drinker and Thatcher Keezer had with Town Counsel. Sean stated it was a very productive meeting, and that they set up general parameters for working together. The Committee will implement Counsel's suggestions into the revised draft and send it back to Counsel for review.

Discussion on Draft A, continued. The Committee continued their review of Draft A, Article 4, and addressed any items that members put on hold.

7:45 p.m. – Caleb Miller left the meeting.

Housekeeping items. The Chair sent out to the Committee the Citizen Petition articles the Town received.

The Vice Chair spoke to future public forums. The Committee discussed holding public forums to increase participation and to reach out to different community organizations. The Committee agreed to consider holding these forums before town meeting, rather than waiting until after. They also discussed the idea of using different venues for these forums to make them more accessible and engaging.

The Chair will continue to invite the remaining department heads and committee/board members to a future meeting.

Public Comment. None

Next Meeting Date. Thursday, February 28, 2025, 6:30 p.m.

Motion made and seconded to adjourn at 8:35 p.m. All in favor.



Kyle A. Wiley
Administrative Clerk

List of documents used: Draft A, January 25, 2025/Integrated Org Chart