

SELECT BOARD

MINUTES

August 14, 2024

Board met in HYBRID session at 7:00 p.m. at Abbot Hall, 188 Washington Street
The following Board members were present constituting a quorum:

Erin M. Noonan
Dan Fox
Alexa J. Singer

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of August 14, 2024 to order. This meeting is being recorded.

PUBLIC COMMENT. Albert Jordan addressed the board concerning a recent police incident involving a car pursuit and an incident where a taser was used by an officer.

TASK FORCE AGAINST DISCRIMINATION. 35th Anniversary. Helaine Hazlett and Diane Gora, Co-Chairs, as well as the members of the Marblehead Task Force Against Discrimination, appeared before the Board in celebration of the 35th Anniversary of the appointment of the Task Force Against Discrimination. Multiple members spoke to the many events sponsored by the Task Force this past year, highlighting their efforts to promote inclusivity and combat hate in the community. The Task Force is shifting towards being more proactive in their programming and education. The Select Board congratulated the Task Force on their 35th Anniversary and thanked them for their continued efforts in educating and supporting all residents of the Town.

POLICE DEPARTMENT. Conditional Offer of Employment. Chief King and Taylor Nolasco appeared before the Board. The Chief introduced Taylor Nolasco to the Board and summarized her background. After review, motion made and seconded to make a conditional offer of employment to Taylor Nolasco as permanent full time police officer for the Town of Marblehead conditioned on her successful completion of the Commonwealth of Massachusetts Physical Abilities Test; a complete physical examination, and psychological examination, to be conducted by the Town's physician and a psychiatrist/psychologist of the Town's choosing, effective September 9, 2024 or the first date of an eligible police academy. All in favor.

TOWN ADMINISTRATOR UPDATE. The Town Administrator updated the Board as follows:

- New State Accessory Dwelling Unit by Right Law
- Marblehead Sustainable Heritage Project – Tours of Marblehead and Salem Historic District

- Comprehensive Bicycle Plan – Public Engagement Workshop

BOND COUNSEL SERVICES. Hinckley Allen. Kris Moussette, Partner, Hinckley Allen, appeared before the Board to discuss the Town engaging the services of Hinckley Allen as Bond Counsel. After discussion a motion was made and seconded to sign a Letter of Engagement between the Town and Hinckley Allen for Bond Counsel Services and authorize the Chair to sign on behalf of the Board. All in favor.

COUNCIL ON AGING. Interviews. Appointments. The following applicants appeared before the Board seeking appointment to the Council on Aging: Lisa Palmer and Meredith Reardon. Motion made and seconded to appoint Lisa Palmer and Meredith Reardon to the Council on Aging with terms to expire in June 2027. All in favor.

VFW POST 2005. Request for use of Spirit of '76. Challenge Coin. Ron Knight appeared before the Board seeking permission to use the image of the Spirit of '76 on a challenge coin for the VFW. Motion made and seconded to approve the request from Ronny Knight, CLR/VFW Post 2005 Commander, to use an image of the Spirit of '76 on a challenge coin to recognize townspeople and other outside the community who have gone above and beyond. All in favor.

BOARD OF ASSESSORS. Reserve Fund Transfer Request. John Kelley and Jonathan Lederman appeared before the Board seeking a Reserve Fund Transfer request in the amount of \$62,000 for real estate consulting services. A lengthy discussion followed with the Board asking the Assessors many questions. The Board expressed concerns stating this request represents nearly half the amount available in the reserve fund and we are currently only one month into FY25, and asked if other funding options were considered. The process for selecting the consultant was questioned and the Board suggested they would prefer this process be undertaken once the Assistant Assessor vacancy is filled and that person can evaluate the need and oversee the process. The Select Board expressed their desire that both Boards work together and through the channels the town has established for seeking a reserve fund transfer as well as the process to post a vacancy within the Town. It was agreed that the Board of Assessors will meet with the CFO to discuss funding options and obtain a full scope of work proposed for this contract and provide updated information to the Select Board at their next meeting.

TEMPORARY PARKING RESTRICTION. Marblehead Museum. Lauren McCormack appeared remotely before the Board. Marblehead Museum and Lafayette 200 are planning an event on Saturday, August 31, 2024 to celebrate the Bicentennial of Marquis de Lafayette's 1824 "Farewell Tour" of the United States at the Jeremiah Lee Mansion from 12:00 - 1:00 p.m. and is seeking to block three parking spaces for the arrival of a horse and carriage. Motion made and seconded to approve the request from Marblehead Museum to block three parking spaces directly in front of the Jeremiah Lee Mansion on Saturday, August 31, 2024 from 12 noon to 1:00 p.m. to facilitate the Bicentennial celebration of the Marquis de Lafayette's 1824 "Farwell Tour" subject to approve from Police, Fire and DPW. All in favor.

CONSENT AGENDA. Votes of the Board. Motion made and seconded to approve the following consent agenda items except those placed on hold:

8.a Minutes of June 11, 2024 and July 24, 2024 and August 2, 2024.

8.b Marblehead Youth Hockey – revise previously approved date for 5K to October 26, 2024 subject approval from Police, Fire, Recreation and Parks Department, Police Details and receipt of the required Certificate of Insurance, naming the Town of Marblehead as additionally insured. No permanent markings are allowed on the streets and any temporary markings must be removed at the conclusion of the event.

8.c B&S Fitness - annual Wicked Half Marathon on September 22, 2024, subject approval from Police, Fire, Recreation and Parks Department, Police Details and receipt of the required Certificate of Insurance, naming the Town of Marblehead as additionally insured. No permanent markings are allowed on the streets and any temporary markings must be removed at the conclusion of the event.

8.d Rotary Club of Marblehead - annual 5K on November 3, 2024, subject approval from Police, Fire, Recreation and Parks Department, Police Details and receipt of the required Certificate of Insurance, naming the Town of Marblehead as additionally insured. No permanent markings are allowed on the streets and any temporary markings must be removed at the conclusion of the event.

8.e Declare list of Surplus items - declare the attached list of items as surplus and no longer needed for municipal purpose and available for disposition in accordance with MGL Chapter 30B and the Town's policy on surplus equipment.

8.f Marblehead Rotary – permission to replace the current Marblehead Rotary signs as presented and subject to approval from the Department of Public Works Director and Town Administrator. The Town will install the new signage.
All in favor.

LICENSING. One Day Liquor License. Marblehead Arts Association. Motion made and seconded to approve the request from Marblehead Arts Association, 8 Hooper Street for (3) one-day liquor licenses on the following days and times: September 13, 2024, October 18, 2024 6:30 – 9:00 p.m. and October 19, 2024, 1:00 p.m. to 5:00 p.m. subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.
- Alcohol will be purchased from Kappy's Importing & Distributing

Moved by Mrs. Singer, seconded by Mr. Fox. On a roll call vote the Board voted as follows: Mr. Fox in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor.

CONSENT AGENDA. Contracts. Motion made and seconded to approve the following contracts with the Town, and contract related votes, except those placed on hold, and authorize the Chair to sign on behalf of the Board:

11.a New Era Technology in the amount of forty-two thousand two hundred and twenty-eight dollars and 00/100 (\$42,228.00).

11.b First American Three-year lease for Explorer Police Interceptor, annual payment of twenty-one thousand seven hundred forty-five and 70/100 (\$21,745.70).

11.c Collins Engineers Inc. Regulatory Permit Coordination & Closeout Support for the Marblehead Shipyards Resilience Project in the amount of nine thousand six hundred and 00/100 (\$9,600.00).

All in favor.

LETTERS OF INTEREST. The Board received the following letters of interest:

- Chris Butler, Historical Commission
- Maura Dartley-Rocco, Disabilities Commission

The Board set a deadline of August 23, 2024 to submit letters of interest. All interested applicants will be interviewed on August 28, 2024.

HARBORS AND WATERS BOARD. Letters of Interest. The Board will receive letters of interest and resumes to serve on the Harbors and Waters Board with a deadline to submit by August 23, 2024. All interested applicants will be interviewed on August 28, 2024.

9/11 CEREMONY. The Board received notification from the Fire Chief that Marblehead Police and Fire will join all public safety agencies and community members across the country to commemorate the twenty-third anniversary of September 11, 2001. The Ceremony will commence at 10:00 a.m. at Memorial Park. This event is open to the public.

SELECT BOARD ANNOUNCEMENTS. None.

Motion made and seconded to adjourn at 10:00 p.m. All in favor.

Kyle A. Wiley
Administrative Aide

List of documents used: Town Administrator update / Hinckley and Allen Engagement Letter / Resumes, Lisa Palmer, Meredith Reardon / VFW request to use Spirit of 76 / Draft minutes 7.11.24, 7.24.24, 8.2.24/MYH revise 5K/ B&S Fitness Wicked Half Marathon/Rotary Club request for signage/Surplus equipment list /Marblehead Museum request for parking/New Era Technology Contract, First America Lease, Collins Engineer/Marblehead Arts 1 day liquor license/Ltrs of interest; Chris Butler, Maura Dartley-Rocco/9/11 Ceremony notification.