

SELECT BOARD

MINUTES

July 10, 2024

Board met in HYBRID session at 7:00 p.m. at Abbot Hall, 188 Washington Street
The following Board members were present constituting a quorum:

Erin M. Noonan
Dan Fox
Bret T. Murray
Alexa J. Singer

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of July 10, 2024 to order. This meeting is being recorded.

GIFT TO TOWN. Portrait. Sally and Larry Sands appeared before the Board seeking to donate to the Town a portrait of Sally's great grandfather, Henry Florence Pitman, born in 1808 and died in 1885. He was a trustee of the Abbot Fund and the building committee, and his name is on the plaque outside the Select Board's office. He lived on Pleasant Street and a book has been written on the house that features a chapter about Henry Pitman, known as the 5th wealthiest person in the town at the time owning vast amounts of property throughout town. Motion made and seconded to accept, as a gift to the Town, a portrait of Henry Florence Pitman, and put in the care and custody of the Historical Commission. All in favor.

TEMPORARY PARKING RESTRICTIONS. Foster Street. Motion made and seconded to approve the request from Elizabeth Linn Torto for temporary parking restrictions on the right side of Foster Street to Harbor Avenue on Sunday, July 14, 2024 from 1:00 – 4:00 p.m. subject to approval from Police and Fire and police detail as needed. All in favor.

PERMISSION. Half Marathon, YuKan Sports. Motion made and seconded to approve the request from Richard A. Morrell, YuKanRun, to hold a half marathon road race on Sunday, April 13, 2025 at 9:00 a.m. subject to receipt of the required Certificate of Insurance, naming the Town as additionally insured, and approval from the Marblehead Police, Fire, Recreation and Parks, School Department and police details as determined by Marblehead Police. No permanent markings are allowed on the streets and all temporary markings shall be removed at the conclusion of the event. The event will start and end at Marblehead High School. Portions of the event will benefit Marblehead Public Schools and the Council on Aging. All in favor.

PERMISSION. 5K Road Race. Marblehead Youth Hockey. Motion made and seconded to approve the request from Lauren Cross Calabrese, Marblehead Youth

Hockey, to hold a 5K road race to benefit Marblehead Youth Hockey Association, on Sunday, September 22, 2024 at 8:00 a.m., subject to receipt of the required Certificate of Insurance, naming the Town as additionally insured, and approval from the Marblehead Police, Fire, Recreation and Parks, School Department and police details as determined by Marblehead Police. No permanent markings are allowed on the streets and all temporary markings shall be removed at the conclusion of the event. The event will start and end at Devereux Beach. All in favor.

CONTRACT. Carahsoft Technology Corp. Cloud Based Records Management.

The Town Administrator and Fire Chief reviewed the contract for cloud-based records management. Motion made and seconded to award a contract between the Town and Carahsoft Technology Corporation, 11493 Sunset Hill Road, Suite 100, Reston, Virginia 20190 for Cloud-Based Records Management and Response Software for firefighting functions and emergency medical response management, in the amount of twenty-seven thousand five hundred twenty-five dollars and forty-five cents (\$27,525.45) and to authorize the Chair to sign on behalf of the Board. All in favor.

APPOINTMENT. Interim Veteran's Agent. Motion made and seconded to appoint Town Administrator, Thatcher Kezer, Interim Veteran's Agent. All in favor.

FY25 COASTAL RESILIENCE GRANT. Letter of Support. Motion made and seconded to send a letter of support regarding the FY25 Coastal Resilience grant application and authorize the Chair to sign on behalf of the Board. All in favor.

OPEN MEETING LAW. Complaint. Motion made and seconded to delegate Town Counsel to response to the Open Meeting Law complaint filed by Patrick Higgins and Associates on June 28, 2024. All in favor.

ABBOT HALL. Permission To Use. Kearsarge Lodge. Motion made and seconded to approve the request from Tim Shotmeyer, Noble Grand, Kearsarge Lodge, Swampscott, to use Abbot Hall auditorium on November 9, 2024 for a benefit concert subject the usual rules, regulations, fees and required Certificate of Insurance naming the Town of Marblehead as additionally insured. All in favor.

MINUTES. Motion made and seconded to approve the minutes from June 5, 2024 and June 12, 2024. 3 voted in favor, Mr. Fox abstained.

LICENSING. 1 Day Liquor License. Egypt House. Motion made to approve the request from Fr. Andrew, Egypt House, for a one-day liquor license on Thursday, August 15, 2024, 12:00 p.m. to 12:00 a.m. subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.

- Alcohol will be purchased from Marblehead Brewing Co. and Sheehan and Seaboard.

Moved by Mr. Fox, seconded by Mr. Murray. On a polled vote the Board voted as follows: Mr. Fox, in favor; Mrs. Singer, in favor; Mr. Murray, in favor; Mrs. Noonan, in favor.

DISCUSSION. Harbors and Waters Board/Zoning Board of Appeals.

Harbors and Waters Board. The Board discussed annual re-appointments to the various Boards and Committee as it relates to possible reorganization of those boards. Mrs. Noonan said that both herself and Mr. Grader spoke with Gary Gregory, Chair of Harbors and Waters and said he was in favor of increasing the membership. The Board discussed various options related to membership numbers, composition and terms based on having looked at other towns to see how their Harbors and Waters Board are formed. The Board would like to review the Mission of the Harbors and Waters to better represent its current activities. The Chair will work with Gary Gregory and Town Administrator on a draft updated statement to bring to the Board at their next meeting. The following votes were taken:

Motion made and seconded to amend the Harbors and Waters Board from 5 Member/3 Alternates Board to 7 Members/0 Alternates to be effective upon the reappointment of the membership of the new board at a future meeting. All in favor.

Motion to amend the terms of the Harbors and Waters Board from 1 year to 3-year staggered terms as follows: 3 members for 3 year terms; 2 members for 2 year terms; 2 members for 1 year terms; effective upon the reappointment of the membership of the new board at a future meeting. All in favor.

Letters of Interest. The Board will receive letters of interest to serve on the Harbors and Waters Board through August 9, 2024 with interviews and appointments on August 14, 2024. Send letter of interest to the Select Board, Abbot Hall, 188 Washington Street, or email wileyk@marblehead.org.

Zoning Board of Appeals. Mr. Fox spoke with the ZBA Chair regarding the composition of the ZBA, which is required, and is good with moving forward with reappointment of the ZBA.

2024 REAPPOINTMENTS. Motion made and seconded to accept the following appointments, all for terms expiring in June 2025 unless noted and except those placed on HOLD, in accordance with the Town Bylaws:

TOWN ADMINISTRATOR

Thatcher W. Kezer III

HOLD

AMERICAN DISABILITIES ACT COORDINATOR

Thatcher W. Kezer III

2025

BUILDING COMMISSIONER AND INSPECTORS

Building Commissioner – Stephen Cummings	2025
Local Inspector – Ben Lebowitz	2025
Local Inspector – Roger Ennis	2025
Plumbing Inspector – Bradford Smith	2025
Wiring Inspector – Eric F. S. Chisholm	2025

CANINE CONTROL CLERK

Robin Michaud – Town Clerk	2025
----------------------------	------

ASSISTANT DOG OFFICERS FOR THE PARKS

Peter James	2025
Brad Delisle	2025
Greg Snow	2025
Sam Andrews	2025
John Glabicky	2025
John Diccico	2025

TOWN COUNSEL at \$2,000 per year

Jeffrey N. Shribman	2025
Assistant Town Counsel:	
Brody, Hardoon, Perkins & Kesten	2025
Leonard Kesten	2025
Patrick J. Costello	2025
Mead, Talerman & Costa, LLC	2025
Francis Mayo	2025
Deutsch Williams	2025

COUNCIL ON AGING DIRECTOR

Lisa Hooper	2025
-------------	------

EMERGENCY MANAGEMENT COORDINATOR

Chief Jason R. Gilliland	2025
Charles P. Cerrutti, Assistant	2025

FINANCE DIRECTOR

Aleesha Nunley Benjamin	2025
-------------------------	------

FOREST WARDEN – Term: 1 Year

Chief Jason R. Gilliland, Fire Department	HOLD
---	------

HARBOR MASTER AND ASSISTANTS

Mark Souza, Harbor Master	2025
Craig Smith, Deputy Harbormaster	2025

Assistant Harbormasters (Seasonal):

Rick Doane	
2025	
Andrew Oullette	2025
Matther Thompson	2025
Steve Lalonde	2025
Jarrett Russo	2025
Elmer Herlihy	2025
Mike Collibee	2025
Andrew Nazzaro	2025
Chris Bendixon	2025
Alternates:	
Felix Amsler	2025
Jeffrey Flynn	2025
Jack Loveday	2025

KEEPER OF THE LOCK UP

Chief Dennis King	HOLD
-------------------	------

LICENSING AUTHORITY, DULY DESIGNATED AGENTS

Police Chief Dennis King	HOLD
--------------------------	------

Captain: Matthew Freeman	HOLD
--------------------------	------

Lieutenants:

Jonathan Lunt	HOLD
---------------	------

Michael Everett	HOLD
-----------------	------

David Ostrovitz	HOLD
-----------------	------

Jason Conrad	HOLD
--------------	------

Sergeants:

Sean Brady	HOLD
------------	------

Brendan Finnegan	HOLD
------------------	------

Eric Osattin	HOLD
--------------	------

Timothy Morley	HOLD
----------------	------

MEASURER OF LEATHER – Term 1 year

Bryan Ruocco	2025
--------------	------

Amy Egelja	2025
------------	------

TOWN DESIGNEE MASS. WATER RESOURCE AUTHORITY

F. Carlton Siegel	2025
-------------------	------

Alternate: Amy McHugh, Water and Sewer Commission	2025
---	------

PARKING CLERK /HEARING CLERK

Jeffrey N. Shribman	2025
---------------------	------

CHIEF PROCUREMENT OFFICER

Thatcher W. Kezer III	2025
-----------------------	------

PUBLIC WORKS DIRECTOR Amy McHugh	2025
RECORDS ACCESS OFFICER Kyle A. Wiley , Town Chief Dennis King, Police Department	2025 2025
“RIGHT TO KNOW” COORDINATOR Jason R. Gilliland – Fire Department	2025
SPECIAL AUXILIARY POLICE Patrolmen: James Donovan	2025
SUPERINTENDENT OF PUBLIC BUILDINGS Thatcher Kezer Chief King Chief Gilliland Andrew Petty, Public Health Director Amy McHugh, DPW Director	2025 2025 2025 2025 2025
TAX COLLECTOR/TREASURER Cami Iannarelli	2025
TOWN ENGINEER Charles Quigley	2025
WORKERS’ COMPENSATION AGENT Massachusetts Interlocal Insurance Association	2025
TOWN ACCOUNTANT – Term: 1 year Chris Holak	2025
AFFORDABLE HOUSING TRUST FUND – Term: 1 year Select Board Kurt James Dirk Isbrandtsen, at large	2025 2025 2025
ARMED FORCES LIAISON Harry C. Christensen	2025
BOARD OF ABBOT LIBRARY SECOND CENTURY FUND –Term: 1 year Peter Jalbert Judith Eissner	2025 2025

CABLE TELEVISION ADVISORY COMMITTEE -	Term 1 year	
Robert Peck		2025
CARETAKER, FORT BEACH –	term 1 year	
David C. Rodgers		2025
CHAPLAIN – MARBLEHEAD POLICE DEPARTMENT –	term 1 year	
Rev. James Bixby		2025
CONSERVATION COMMISSION -	Term 3 years/staggered	
David VanHoven		2027
Carole McCauley		2027
CONSTABLES		
for the Purpose of Serving Civil Process	Term: 1year (10 max)	
Douglas Perry		2025
Mark Ianuzzi		2025
Christopher Comeau		2025
Jared Walsh		2025
Julio Carrasquillo		2025
Cindy Diaz		2025
Gabriele Mongiello		2025
CONSTABLES		
Shellfish	11 Max	
Jack Attridge – Chief Constable -	3 yr. term	2027
Term: 1 Year		
Raymond H. Bates, Jr.		2025
Dave Donahue		2025
Jeffrey Flynn		2025
Harry C. Christensen, Jr.		2025
Rick Cuzner		2025
Craig Smith		2025
Douglas Aikman		2025
F. Webb Russell		2025
Eric Hawley		2025
COUNCIL ON AGING -	Term: 3 years	
Thomas Gawrys		2027
EMERGENCY MEDICAL SERVICES COUNCIL		
Jason R. Gilliland–	Marblehead Fire Department	2025
FAIR HOUSING COMMITTEE –	term 3 years/staggered	
Debra Larkin, at large		2027

Bob Neuss, alternate member	2027
FINANCE COMMITTEE – Term: 3 years/staggered	
Pat Franklin	2027
Molly Teets	2027
Mike O’Neil	2027
Linda Gifford – Clerk	
FIREWORKS COMMITTEE – term 1 year	
Alexander Falk	2025
FORT SEWALL OVERSIGHT COMMITTEE – Term 1 Year	
Larry Sands, OMIA Representative	2025
Town Planner	2025
Peter James, Recreation and Parks Department	2025
Seamus Daly, Glover’s Regiment	2025
Judy Anderson, At Large	2025
Ed Lang, Disabilities Commission	2025
Christine Nuccio – At Large	2025
HARBORS & WATERS BOARD – Term 1 Year	HOLD
John Doub	
Gary P. Gregory	
Jay Michaud	
Kenneth Breen	
T. Clark Smith	
Alternates:	
Chris Hood	
Rick Cuzner	
Peter Dragonas	
HAZARD MITIGATION PLAN IMPLEMENTATION AND MONITORING TEAM - Term: 1 year	
Jason Gilliland, Fire Chief, Emergency Management Director	2025
Charles Quigley, Town Engineer	2025
Amy McHugh, Superintendent, Water and Sewer Commission	2025
Town Planner	2025
William E. Conly, Historical Commission	2025
HISTORIAN – Term 1 Year	
Donald Doliber	2025
HISTORICAL COMMISSION – Term 3 years/staggered	
David Krathwohl	2027
MARBLEHEAD CULTURAL COUNCIL – Term 3 years/staggered.	

Jim Murphy	2027
Aaron Liber	2027
Lisa Seltzer	2027
MARBLEHEAD DISABILITIES COMMISSION – Term 3 years/staggered	
Samantha Marino	2027
MARBLEHEAD FOREVER COMMITTEE – Term 1 Year	
Karyn Lang	2025
Meredith Reardon	2025
Linda W. Doliber	2025
Kerry O’Shaughnessy	2025
Kyle A. Wiley	2025
MASSACHUSETTS ETHICS COMMISSION – Term 1 Year	
MUNICIPAL LIAISON	
Jeffrey N. Shribman	2025
MASSACHUSETTS PORT AUTHORITY ADVISORY COMMITTEE- term 1 year	
Charles Gessner	2025
METROPOLITAN AREA PLANNING COUNCIL – term 3 years	
Steve Leverone	2027
Town Planner, Alternate	2027
OLD AND HISTORIC DISTRICTS COMMISSION– Term 1 year	
Bob Bragdon	2025
Gary Amberik	2025
Charles Hibbard	2025
Mariana Vaida	2025
Paul Pruett	2025
Alternates:	
Duncan Facey	2025
OLD BURIAL HILL OVERSIGHT COMMITTEE – Term 1 year	
Judy Gates	2025
Standley Goodwin	2025
Andrew Galucci	2025
Pam Peterson, Cemetery Representative	2025
Alex Finigan	2025
Town Planner	2025
SISTER CITY LIAISON – Grasse, France – Term 1 Year	
Myriam Zuber	2025
TASK FORCE AGAINST DISCRIMINATION – Term 1 year	

Helaine Hazlett, Co-Chair	2025
Deacon John E. Whipple	2025
Christopher Bruell	2025
Reece Dahlberg	2025
Eugenia Guastaferrri	2025
Chief Dennis King – Ex-Officio	2025
Diane Gora, Co-Chair	2025
Niko Vaughn King Student Rep	2025

TAXATION AID COMMITTEE – Term 1 Year

Pamela Foye	2025
Lisa Hooper	2025
Bonnie Grenier	2025
Cami Iannarelli, Treasurer – Ex-Officio	
John Kelley, Chairman Board of Assessors – Ex-Officio	

TRAFFIC SAFETY ADVISORY COMMITTEE – Term 3 years, staggered

Rich Smyers	2027
-------------	------

TOWN PHYSICIAN – Term: 1 year

Quadrant Health Strategies	2025
----------------------------	------

TREE WARDEN

Jonathan Fobert	2025
-----------------	------

ZONING BOARD OF APPEALS – Term: 5 years/staggered

William R. Moriarty	2029
Alternates – Term: 1 year	
Christopher T. Casey	2025
Bruce Krasker	2025
William Rudolph	2025
Marc Liebman	2025

All in favor.

VOTES ON HOLD. Motion made and seconded to accept the following appointments placed on hold, all for terms expiring in June 2025 unless noted, in accordance with the Town Bylaws:

TOWN ADMINISTRATOR

Thatcher W. Kezer III	2025
-----------------------	------

FOREST WARDEN – Term: 1 Year

Chief Jason R. Gilliland, Fire Department	2025
---	------

KEEPER OF THE LOCK UP

Chief Dennis King	2025
-------------------	------

LICENSING AUTHORITY, DULY DESIGNATED AGENTS

Police Chief Dennis King	2025
Captain: Matthew Freeman	2025
Lieutenants:	
Jonathan Lunt	2025
Michael Everett	2025
David Ostrovitz	2025
Jason Conrad	2025
Sergeants:	
Sean Brady	2025
Brendan Finnegan	2025
Eric Osattin	2025
Timothy Morley	2025

3 voted in favor, Mr. Murray recused himself.

The Board will review the terms of the various boards at a future meeting in regard to 1 year terms versus 3 year terms.

2024 FISHING SHANTIES. Renewals. Motion made and seconded to renew the following requests to use premises owned by the Town of Marblehead on Front Street at Little Harbor, commonly known as Turner Land, subject to the receipt of the proper application, current fishing license and all taxes paid to the Town:

Steve Bird, Shanty No. 2

Jeffrey Flynn, Shanty No. 3

John W. Burns, Shanty No. 4

Douglas Percy, Shanty No. 6

William Brown, II, Shanty No. 8

David C. Rodgers, Shanty No. 9

All in favor.

DANGEROUS DOG HEARING. The Board received a request from Chief King for a dangerous dog hearing. Motion made and seconded to appoint the Town Administrator as hearing officer for a dangerous dog hearing involving 2 dogs at 27 Prospect Street and report his finding back to the board at a future date. All in favor.

PUBLIC COMMENT. Albert Jordan addressed the Board on concerns about the appointment of a new veteran's agent, fireworks safety, and the flawed tax assessment process.

TOWN ADMINISTRATOR UPDATE. The Town Administrator updated the Board as follows:

- Fireworks – no fireworks were on the barge when the fire started. Contributions will move forward to next year's July 4th celebration.
- Thanked the Festival of Arts for very successful July 4th events throughout town.
- Introduced Logan Casey, Sustainability Coordinator
- Interviews for Town Planner and Veteran's Agent are currently in progress

BIKE PLAN WORKSHOP. Logan Casey, Sustainability Coordinator, appeared before the Board to let them know about the public forum to be held on July 30th at Abbot Hall at 7:00 p.m. The Town is seeking community input and feedback for short and long term recommendations on the improvements to the town's bicycle network and creating more dedicated bike paths potentially. There is a survey on the Town's website for residents to complete.

TAX BILLS. The Chair asked the Town Administrator to update the Board on the tax bills that were recently sent out. There was an issue with the vendor software that was quickly identified, and the town has reissued corrected statements.

SELECT BOARD ANNOUNCEMENTS.

Appreciation. Motion made and seconded to send a letter to Sally Sands in appreciation of her gift to the Town. All in favor.

Retreat. The Board looked at dates to hold their annual retreat and confirmed they will hold it on August 23, 2024 with the time to be determined.

Motion made and seconded to adjourn at 8:23 p.m. All in favor.

Kyle A. Wiley
Administrative Aide

List of documents used: It from Sally Sands, gift to town/request for temp parking restrictions, Foster St/Yukan Run half marathon request/MYH 5K request/OML Complaint, Higgins/Letter of Support CZM/Abbot Hall Kearsarge Lodge/draft minutes June 5th and 12th/Egypt House 1 day liquor/2024 Reappointment list/ 2024 Shanty Renewals/Dangerous Dog Hearing Request, Prospect St.