

SELECT BOARD

MINUTES

May 22, 2024

Board met in HYBRID session at 7:00 p.m. at Abbot Hall, 188 Washington Street
The following Board members were present constituting a quorum:

Erin M. Noonan, Chair
M. C. Moses Grader
Bret T. Murray
James E. Nye
Alexa J. Singer

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of May 22, 2024 to order.

MOTION to approve the minutes of May 9, 2024 and May 15, 2024. All in favor.

SURPLUS EQUIPMENT. Motion made and seconded to declare the following items as surplus and no longer needed for Municipal purpose so that it may be disposed of in accordance with the Town's policy on surplus equipment: Hewell Packard Design Jet Large Format Plotter. All in favor.

2024 ANNUAL TOWN ELECTION. Warrant. The following votes were takes for the 2024 Annual Town Election:

Motion made and seconded to open the Warrant for Annual Town Election to be held on June 11, 2024. All in favor.

Motion made and seconded that the Select Board seek, at the ANNUAL TOWN ELECTON to be held on June 11, 2024 the following-named Town Elected Officers to be listed on the warrant:

SELECT BOARD	Vote for 5
MODERATOR	Vote for 1
ASSESSOR	Vote for 1
CEMETERY	Vote for 1
BOARD OF HEALTH	Vote for 1
HOUSING AUTHORITY	Vote for 2
LIBRARY TRUSTEE	Vote for 2
MUNICIPAL LIGHT COMMISSIONER	Vote for 2
PLANNING BOARD	Vote for 2
RECREATION AND PARK COMMISSION	Vote for 5
SCHOOL COMMITTEE	Vote for 1
WATER AND SEWER COMMISSION	Vote for 1

All in favor.

Motion made and seconded that the warrant for the Annual Town Election to be held on June 11, 2024 is closed. All in favor.

BELL RINGING. July 4th. Motion made and seconded to request that church bells throughout the Town be rung on Wednesday, July 4, 2024 at the usual holiday hours: 7:30 a.m. to 8:00 a.m. / 12:00 noon to 12:30 p.m. / 6:00 p.m. to 6:30 p.m. All in favor.

CONTRACTS. The Town Administrator reviewed the following contracts with the Board; the following votes were taken:

Marblehead Redd's Pond Accessibility Improvements Plan. Motion made and seconded to award a contract for the development of a Marblehead Redd's Pond Accessibility Improvements Plan to Pare Corporation of Foxborough, MA in the amount of Eighty-Seven thousand five hundred (\$87,500.00) and authorize the Chair to sign the contract on behalf of the Board. All in favor.

Rail Trail Improvements. Salem line to West Shore Drive. Motion made and seconded to award a contract for the development of design and construction documents for Rail Trail Improvements from the Salem Line to West Shore Drive to Toole Design of Boston, MA in the amount of three hundred seventy-eight thousand six Hundred and eighty-four dollars. (\$378,684.00) and authorize the Chair to sign the contract on behalf of the Board. All in favor.

Preliminary Design of Rail Trail. Swampscott to Smith Street. Motion made and seconded to award a contract for the project start up to Preliminary Design of Rail Trail improvements from the Swampscott Line to Smith Street to Toole Design of Boston, MA in the amount Not to Exceed One hundred sixty-two thousand dollars (\$162,000.00) and authorize the Chair to sign the contract on behalf of the Board. All in favor.

LEASE. North Shore Medical Center. Alterations. Motion made and seconded to approve the request from Diana Lombard, Real Estate Manager, Salem Hospital, to perform necessary work to upgrade the elevator at 1 Widger Road all in accordance with Section 17, *Alteration and Installation of Equipment* as stated on the Lease between the Town of Marblehead and North Shore Medical Center, Inc., dated March 6, 2023. All in favor.

LICENSING. 1 Day Liquor License. St. Andrews Church. Motion made to approve the request from the Rev. C. Clyde Elledge, St. Andrews Church, for a one-day liquor license for Saturday, June 29, 2024, at 135 Lafayette Street, 6:00 p.m.- 9:00 pm subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.

- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.
- Authorized distributor to be determined before license is released

Moved by Mr. Nye. seconded by Mr. Grader. On a polled vote the Board voted as follows: Mr. Nye, in favor; Mr. Murray, in favor; Mrs. Singer, in favor; Mr. Grader, in favor; Mrs. Noonan, in favor.

ABBOT HALL. Permission to Use. Marblehead Museum. Motion made and seconded to approve the request from Lauren McCormack, Executive Director, Marblehead Museum, to use Abbot Hall on Monday, October 14, 2024 for 2024 Indigenous Peoples Day event from 10:00 am – 2:00 pm subject to the usual rules, regulations, fees and receipt of the required Certificate of Insurance and to waive the rental fee for this event. All in favor.

PUBLIC COMMENT. None.

TOWN ADMINSTRATOR UPDATE.

- Submitted to the Board the Traffic Safety Advisory Committee Quarterly Report.
- Submitted to Board HR Draft policies for review and vote at a future Select Board meeting.

SELECT BOARD ANNOUNCEMENTS. The Select Board as well as former Select Board members, Department Heads and residents all joined in honoring Jim Nye for his 19 years of service on the Board. Jim's mother and daughters were in attendance.

Motion made and seconded to adjourn at 7:30 p.m.

Kyle A. Wiley
Administrative Aide

List of documents used: draft minutes for vote/Surplus equipment request/motions for opening warrant/Bellringing/Contract votes/letter from North Shore Medical Center/Marblehead Museum, use of Abbot Hall/St. Andrews 1 day liquor license/TSAC quarterly report/Draft HR Policies