

SELECT BOARD

MINUTES

December 23, 2024

Board met in REMOTE session at 10:00 a.m. via Zoom.

The following Board members were present, remotely, constituting a quorum:

Erin M. Noonan

Dan Fox

Alexa J. Singer

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of December 23, 2024, to order. This meeting is being recorded.

CONSENT AGENDA ITEMS, CONTRACTS. Motion to approve the following Consent Agenda Items, Contracts, for the Town of Marblehead, except those put on hold, and authorize the Chair to sign on behalf of the Board:

- a. Amend the award to **Raffaele Construction for Rail Trail Swampscott Branch** by changing the contract amount to three hundred seventy-nine thousand six hundred and thirty five and 05/100 (\$379,635.05) and authorize the Chair to sign on behalf of the Board.
- b. Award the Add Alternate 1 to the **Elm Street Playground Project to Raffaele Construction** in the amount of fourteen thousand dollars (\$14,000) and authorize the Chair to sign the contract on behalf of the Board.
- c. **Record Digitization and Classification Project to Metasource** of Norwood, MA in the amount of sixty-three thousand nine hundred forty-seven and 75/100 (\$63,947.75) and authorize the Chair to sign the contract on behalf of the Board.
- d. Change Order No. 2, **Raffaele Construction, Abbot Hall Brick Runnels**, to amend the contract by increase the amount by eight thousand forty dollars (\$8,040.00) and extend the contract time to June 1, 2025, and authorize the Chair to sign on behalf of the Board.
- e. **Increase APRA allocation for the Gerry School** project by one hundred nine thousand four hundred and ninety dollars (\$123,490.00)
- f. Contract Amendment #1, **Pare Corporation, 2024-033 Redds Pond Wall and Water Quality Design Project** by including the conceptual design and cost estimate for a complete replacement of wall for the additional not to exceed

amount of Twenty Thousand Dollars and 00/100 (\$20,000.00), there will be no time extension, and to authorize the Chair to sign on behalf of the Board.

- g. Amendment #3 with Tyler Technologies** to provide additional onsite training for the schools and town in the amount of ninety thousand three hundred dollars and 00/100 (\$90,320) and authorize the Chair to sign on behalf of the Board.
- h. NV5 Planning and Design Inc., for Mary Alley Building HVAC Design** in the amount of One Hundred Thousand Dollars (\$100,000.00) and authorize the Chair to sign on behalf of the Board.
- i. Embree Elevator of Woburn, MA for the Elevator Repair Project**, in the amount of ninety-nine thousand three hundred and ninety dollars **(\$99,390.00)** and authorize the chair to sign a contract on behalf of the Board.
- j. Focus Technology for Fiber Loop Switches** in the amount of one hundred and thirty thousand seven hundred sixty-three and 00/100 (\$130,763.00) and authorize the chair to sign on behalf of the Board.

Moved by Mr. Fox; seconded by Mrs. Singer. On a roll call vote the Board voted as follows: Mr. Fox, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor.

AMERICAN RESCUE ACT PLAN (ARPA). Final Expenditures. The Town Administrator and Chief Financial Officer presented the final adjustments for ARPA funded projects. Motion to accept the Final Expenditure of ARPA Funds report, as presented and attached. Moved by Mr. Fox; seconded by Mrs. Singer. On a roll call vote the Board voted as follows: Mr. Fox, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor.

PUBLIC COMMENT. None.

SELECT BOARD ANNOUNCEMENTS. None.

Motion made and seconded to adjourn at 10:18 a.m. Moved by Mrs. Singer, seconded by Mr. Fox. On a roll call vote the Board voted as follows: Mr. Fox, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor.



Kyle A. Wiley, Administrative Aide

List of documents used: resumes: possible motions for contract approvals as stated above. TA and CFO memo on ARPA funds allocations.