



Motor Vehicle Excise Abatement

Requests for motor vehicle excise tax abatements should be filed with the Assessor's Office. The Board of Assessors has **90 days to review and render a decision** on your abatement request.

Here are the steps and information required to submit your request



1. Pay the excise tax bill in full.
2. Provide the required documentation for the Board to review.



In order to qualify for an abatement of excise tax, the board will need documentation as to **what happened to the vehicle AND what happened to the plate** that was on the vehicle as follows:



In-State Vehicle Owners Documents to Submit:

Relinquish the motor vehicle by means of:

- A. Sale — A copy of the dated bill of sale signed by both buyer and seller
- B. Trade — A copy of the signed and dated trade-in document from the dealer
- C. Donation — A copy of the signed and dated letter from the charitable organization
- D. Junked — A copy of a signed and dated receipt from the junkyard.
- E. Totaled — A copy of the insurance company settlement letter and copy of the insurance check

PLEASE NOTE: the documentation provided must identify the year, make, model and the VIN of the vehicle as well as the date of the transaction.

AND



Registration plates are:

- Cancelled - A copy of the Plate Return Receipt. RMV Phone: 800-368-8181
- Transferred to Another Vehicle — A copy of the new vehicle registration.



Out-of-State Vehicle Owners Documents to Submit:

- A copy of the out of state registration showing the registration date

AND

- A copy of the Registration Cancellation Receipt from the Massachusetts RMV.



Questions? Please contact the Assessor's office via email at

assessors@marblehead.org or at 781-631-0236.