

Recreation & Parks

October 21, 2025, 6:00 PM

Community Center

Attendance: Rossana Ferrante, Karin Ernst, Chris Kennedy, Larry Simpson, Shelly Bedrossian (Virtual)

Meeting called to order at 6 PM.

Approval of Previous Meeting Minutes

- Motion to approve the previous meeting's minutes. Seconded. All in favor, the motion passes.

Marblehead Pickleball: AED for Seaside Park

- Marblehead Pickleball will lease an AED unit from Cintas; they are currently getting a price for a 3 year contract.
- They would like to donate one to the town and put it on the tennis shed at Seaside. It would serve the tennis courts to the left, pickleball to the right, as well as the bleachers, walking trails, basketball, and baseball.
- Cintas will provide a monthly functionality test. It will be in a weatherproof cabinet with a strobe light and an alarm. It has a bar code and will be registered with the police, fire, and Beauport.
- They will enter a 3 year lease and at that point we will re-visit and see if it is in the budget for Recreation and Parks to pick it up.
- Shelly brought up that it may need to be a formal gift to the town through the procurement officer. We will bring it to Allison to learn the exact steps needed.
- Motion to accept the use of the AED at Seaside on the tennis shed with gratitude toward the pickleball community. Seconded. All in favor, the motion passes.

Charter Language Review

- Rossana provided the executive summary of the charter. The full document is on the town website. The Charter process runs from September to June.
- The Recreation and Parks Commission section:
 - Lays out how we operate today; the intent is not to change anything.
 - Composition: 1, 2; Powers, Duties, and Responsibilities: 3, 4, 5, 6 - agreed as true.
 - Appointing Powers: 7, 8 - agreed as a true with a note about 7.
 - Jaime noted that there is a language difference between "appointment" and "hiring." Rossana will confirm.
 - Policy Role: 9, 10, 11 - agreed as true.
 - Permitting Authority: 12, 13, 14, 15
 - Discussion about adding wording for fees in 13.

Park Updates (Pete)

- Stramski: We need a list of tasks the students can't do moving forward. Rossana will reach out to Peter Rice to see what is left to do. We will talk with Allison about putting whatever is left out to bid.
- Gatchell's: the football field lights work. The baseball side lights do not work. There is power to the timer but they will not come on. Pete sent an email to Hamm Electric and is waiting for a reply.
- Hamond Nature Center: three sets of new stairs are complete so it will be safe for the Haunted House. The railings are not on the bottom set yet.
- Vine Street: Greg has been cutting up the junk. A few large pieces of equipment will be sold or discarded.
- Devereux: the mats and the ramp were removed prior to the storm. The jersey barriers are being taken in.
- Minutes:
 - A draft must be available within 10 days of the meeting. It is not required that they are posted online, but they must be provided upon request.
 - Public Comment is not required to be included in every meeting.
 - The purpose of the minutes is to provide a general idea of the meeting, not a transcript.
- Fountain Park: we need a variance to be able to do the work. Rossana will look into it.

Recreation Update (Jaime)

- The Scarecrow Stroll on Saturday had about 1000 attendees. Pumpkin decorating will take place tomorrow and the Haunted House will take place on Saturday night.
- We just put out late fall/early winter programming.
- Jaime heard back from Robin; they are going with a new census company and are not doing any inserts.
 - Karin asked if there is a way to get a list of people with dog licenses so we could send a postcard to those individuals.
- Language for the sign at Riverhead is on the agenda for the Board of Health meeting on Monday the 27th.
- They are opening the bids for Seaside at Abbot Hall on Thursday at 11 AM.
 - Shelly noted that there is a time crunch due to the weather.
- We received 15,000 from Shattuck.

Correspondence

- No correspondence.

The next meeting will be on Wednesday, November 5th, at 5:30 PM.

Meeting adjourned at 6:41 PM.

Minutes taken by Mary Herchenhahn