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## **MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

### **Marblehead Housing Authority Board of Commissioners**

Name of Board/Committee

#### **HYBRID MEETING**

Address: 26 Rowland Street, Marblehead, MA 01945, ROOM: Community Room **-OR-**  
By Zoom-Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/89682763945?pwd=oZelCcs5ieGqhJdZD1UfYmOq02Ob4a.1>

Passcode: 447806 Webinar ID: 896 8276 3945

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+1 386 347 5053 US +1 507 473 4847 US

<b>Wednesday</b>	<b>March</b>	<b>19</b>	<b>2025</b>	<b>4:00 pm</b>
Day of week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

\*All the reports and supporting documents related to this meeting can be found on [www.marbleheadha.org](http://www.marbleheadha.org)

1. Open Meeting will resume in Public Session. Motion to go into Executive Session under M.G.L. c. 30A, Sec. 21 to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel for the purpose of discussing a term sheet with Winn Development.
2. Roll Call
3. Approval of Minutes of Regular Meeting held on February 26, 2025-An opportunity for Board members to review the previous meeting minutes, ask questions and vote on the approval of the minutes.
4. Public/Resident Participation -An opportunity for resident/public comments/questions of the Board
5. Report of the Executive Director-The report summarizes data/activities of the month in all departments of the agency.
6. Communications-

Modernization Report-shows listing of modernization projects and status of the work

Work Order Report-shows the completed and uncompleted work orders for the previous month performed by the Maintenance Department

Move in Move Out Report-shows how many people have vacated units and how many people have moved into units in the agency portfolio of housing units

Vacancy Report-Shows how many vacancies exist in the agency portfolio of housing units and the status of those vacant units regarding repair and refurbishment

State-wide waitlist Data Report-shows how many housing applications have been pulled in the past month and how many applications resulted in housing unit offers

Service Coordinator Report- shows data on how many residents were given services coordination and referrals to support services and how many referrals were made to the Service Coordinator the past month.

7. Items from Commissioners -An opportunity for the Board members to raise any ideas, concerns or questions
8. Report from Committees -The only committee at the Marblehead Housing Authority currently is the Resident Engagement Committee. This committee will provide any updates on new engagement activities or events for residents since the last meeting.
9. New Business Items that Involve Discussion by the Board or Votes
  - a. Board Vote-Bills/Payment transactions for the Agency for February 2025.
  - b. Board Vote-Financial Statements as provided by Fenten Ewald and Associates for year ending 2/28/25
  - c. Board Presentation- Paul Pavia, Fee Accountant will present the Authority 2025 Budget
  - d. Board Vote-Marblehead Housing Authority 2025 Budget
  - e. Board Vote-Term Sheet for Winn Development Company and Marblehead Housing Authority for Broughton Road redevelopment project.
  - f. Board Vote-Adjournment-Ending of the Meeting

**Hybrid Meeting Notice:** Members of the public are welcome to attend this in-person at the 26 Rowland Street Community Room, Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Jenn Schaeffner

Posted by: Cathy Hoog

Date: March 13, 2025