

SELECT BOARD

MINUTES

April 9, 2025



Board met in HYBRID session at 7:00 p.m. at Abbot Hall, 188 Washington Street, Select Board Meeting Room

The following Board members were present constituting a quorum:

Erin M. Noonan, Remote
Dan Fox
M. C. Moses Grader
Bret T. Murray
Alexa J. Singer

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of April 9, 2025 to order.

PUBLIC COMMENT. None.

TOWN ADMINISTRATOR UPDATE. The Town Administrator updated the Board on the following:

- June Elections – Due to current issues with the Lift at the Old Town House and the Elevator at Abbot Hall, neither location will be Handicapped Accessible for the elections in June. Working with other town departments we are looking to relocate voting in June to the Field House at Marblehead High School. The current lift at the Old Town House cannot support repetitive use in short time spans due to a coolant issue and it shuts down trapping people inside. There is a State mandatory safety upgrade required for the elevator at Abbot Hall. This project has been procured and a contract awarded. Abbot Hall elevator will be shut down for 6-8 weeks to complete the work. Any change in location needs to be certified by the State before the Select Board can vote to relocate voting in June and the Town Clerk is required to give 20 days' notice registered voters. The Town Administrator will advise the Board as more information becomes available.
- Free Cash Certification update– all expenditures have been fully reconciled and documented on the expenditure side. Final reconciliation of the revenue accounts relative to the bank accounts is complete and we are working on the accounting side to complete this process.
- The Town's annual Employee Benefits Fair, organized by Amanda Viecelli, Benefits Coordinator, was held earlier today at Mary Alley and was very successful.

LICENSING. Eastern Yacht Club, Seasonal Annual and Sunday Entertainment License. Jared Chorney, Eastern Yacht Club, appeared before the Board seeking an annual and Sunday Entertainment License at 42-44 Foster Street. Motion made and seconded to approve the request from Easter Yacht Club, 42-44 Foster Street, for a Seasonal Annual and Sunday Entertainment License, for live music and DJ's, Sunday through Saturday 1:00 pm – 10:00 pm, subject to receipt of all fees, forms and approval from the Department of Public Safety for entertainment on Sundays. All in favor.

ABBOT PUBLIC LIBRARY. National Library signs. Kim Grad, Director, Abbot Public Library, appeared before the Board seeking approval to install 2 National Library Signs on the public ways. The Board had an extended discussion on the purpose and placement of the signs with the Chair noting that there has been an effort over the years to clean up the excess number of signs in Town. After discussion a motion was made and seconded to approve the request, as amended, from Kimberly Grad, Director, Abbot Public Library, and amend the request to erect one National Library Sign subject to review and approval by the Town Administrator and DPW Director. All in favor.

CONSENT AGENDA ITEMS, GENERAL Motion made and seconded to approve the following Consent Agenda Items except those put on hold:

ABBOT HALL, Marblehead Pride Committee, Saturday, June 21, 2025, 2:00 – 4:00 p.m. subject to the usual rules, regulations, fees and receipt of the required Certificate of Insurance

ABBOT HALL, Marblehead Museum, Saturday, April 26, 2025, 10:00 a.m. – 2:00 p.m. subject to the usual rules, regulations, fees and receipt of the required Certificate of Insurance

FESTIVAL OF ARTS, Arts on the Avenue, Sunday, July 6, 2025, 2:00 – 5:00 p.m., subject to approval from Police and Fire and the required Certificate of Insurance naming the Town as additionally insured.

SURPLUS EQUIPMENT -to declare the following items as surplus and no longer needed for Municipal purpose so that they may be disposed of in accordance with MGL 30B and the Town's policy on surplus equipment:

- **Abbot Public Library, large computer table**

All in favor.

MARBLEHEAD TO HALIFAX RACE 2025. Message from Select Board. Motion made and seconded to approve the request from Jay Watt, Rear Commodore, to prepare a message from the Select Board for the 2025 Marblehead to Halifax Race Book as has been the tradition since the start of the race in 1905. All in favor.

CONSENT AGENDA ITEMS, CONTRACTS. Motion made and seconded to approve the following Consent Agenda Items, contracts with the Town, except those put on hold and authorize the Chair to sign on behalf of the Board:

Award a contract #2025-012 MGT Impact Solutions LLC of Tampa, FL for the Employee Classification Study Project in the amount of Seventy-eight thousand seven hundred and eighty Dollars (\$78,780.00)

Award a contract to Metropolitan Area Planning Committee (MAPC) for assistance in creating a Town Comprehensive Plan in the amount of One Hundred Forty-Three Thousand Dollars (\$143,000)

All in favor.

LICENSING. 1 Day Liquor License(s). Marblehead Arts Association (2), Coastline Marine Service. Motion to approve the requests for 1 Day Liquor License(s) from the following:

- Coastline Marine Service, 9 Sewall Street, May 3, 2025, 12:00 noon – 4:00 p.m.
- Marblehead Arts Association, 8 Hooper Street (2) requests:
May 8, 2025, 2:00 – 5:00 pm
May 17, 2025, 5:00 – 9:00 pm

subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50 each).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.
- Liquor Liability Insurance for all events held on Town properties.
- Alcohol is not allowed to be left unattended or stored on Town premises overnight.

Moved by Mr. Grader, seconded by Mr. Fox. On a polled vote the Board voted as follows: Mrs. Singer, in favor; Mr. Murray, in favor; Mr. Grader, in favor; Mr. Fox, in favor; Mrs. Noonan, in favor.

CONSENT AGENDA ITEMS, CONTRACTS. Amy Mchugh, DPW Director, appeared before the Board to review contract change orders. Motion made and seconded to approve the following Consent Agenda Items, contracts with the Town, except those put on hold and authorize the Chair to sign on behalf of the Board:

Change Order No.01 to amend contract **#2024-071 Marblehead Rail Trail Swampscott Branch Early Construction Project Rehabilitation** project between the Town and **Raffaele Construction Corp.** of Swampscott MA, to extend the Time of Performance to October 30, 2025, with no additional cost increase.

Change Order No.02 to approve **option year 2** of the contract **Pavement Management – Support Services** between the Town and APEX, DBA **Environmental Partners** of Quincy MA. Contract **Performance time** to be March 31, 2024, to March 31, 2025, at a cost not to exceed One Hundred Thousand Dollars and No Cents (\$100,000.00).

Change Order No.03 to approve **option year 3** of the contract **Pavement Management – Support Services**, between the Town and APEX, DBA **Environmental Partners** of Quincy MA. Contract **Performance time** to be March 31, 2025, to March 31, 2026, at a cost not to exceed One Hundred Thousand Dollars and No Cents (\$100,000.00).

All in favor.

LEASE. North Shore Medical Center. Alterations. Motion made and seconded to approve the request from North Shore Medical Center, to make alterations in accordance with the Lease Agreement between the Town and North Shore Medical Center, executed on March 6, 2023, under Section 17, ALTERATIONS AND INSTALLATION OF EQUIPMENT. The estimate for the replacement of the existing air handler unit totals \$54,930.00. All in favor.

SELECT BOARD ANNOUNCEMENTS. The Chair stated that at a Planning Board meeting the previous night the Planning Board voted unanimously to recommend adoption of the MBTA Compliance Plan.

Motion made and seconded to adjourn at 7:48 p.m. All in favor.

Kyle A. Wiley,
Administrative Aide

List of documents used: EYC request for entertainment license/Abbot Public Library request for signs/Sustainable Marblehead, request for OTH/Pride Committee request for Abbot Hall/Festival or Arts, Arts on the Avenue/Surplus equipment request, Abbot Library/Boston Yacht Club request for welcome message for Halifax/1 day liquor license requests: Marblehead Arts/Coastline Marine/NSMC request for improvements.