



MINUTES

Traffic Safety Advisory Committee (TSAC) Marblehead, Massachusetts

February 3, 2025

The TSAC meeting was held at 4:00 p.m. at Abbot Hall, 188 Washington Street, Marblehead and publicly via Zoom Meeting

The following TSAC members were in attendance, by roll call vote, which constitutes a quorum:

Gary Hebert, resident	Present
David Kucharsky, resident	Present via Zoom
Jason Gilliland, Fire Chief	Present
Dennis King, Police Chief	Present
Amy McHugh, Director, Department of Public Works	Present
Maggie Wheeler, Town Engineer	Present
Thatcher Kezer, ex-officio	Present

1. Call to Order

Chair Gary Hebert called the meeting to order at 4:05 p.m. and announced it was being recorded.

2. Approval of Meeting Minutes

Motion to approve December meeting minutes made by Jason Gilliland and seconded by Amy McHugh. All in favor, via roll call vote.

3. Public Comment

William Anderson spoke in opposition to bike lanes. He doesn't like their appearance, and he doesn't think they are needed.

4. Update on Traffic Change Requests, Chief King

The Committee discussed requests for signage on private ways and concluded the following:

- Town signage may only be installed on public ways, though a sign could be placed at the entrance to a private way.
- The town could provide guidance to neighborhood associations wishing to install signage on private ways so that signage is consistent throughout town.

5. Proposed Mid-Block Crosswalk Installation Guidelines, Gary Hebert

The Committee reviewed the proposed guidelines and agreed on the following revisions:

- Eliminate the special request form for crosswalks and instead merge it with the current traffic change request form.
- Add a flow chart to illustrate the process for approving a new crosswalk.
- Establish clear guidelines to enable requests that do not meet our criteria to be filtered out quickly.
- Add a specific note about handling sight line obstructions caused by trees.

- Clarify that the Select Board will have final approval authority.
- Add the role of the Community Development and Planning department in carrying forward recommendations made by the Committee.
- Recommend the Continental crosswalk design as the single preferred style, rather than one of many options.

6. DPW update, Amy McHugh

- Toole Design will present a draft bike plan at the next TSAC meeting.
- West St, Mystic Rd, and Florence Rd are planned to be repaved early in 2025. Sidewalk upgrades will be considered as part of this work.
- Gas work is occurring on Bubier Rd, Prospect St, and Maverick St.
- Water work will occur on Curtis St, Roosevelt Ave, Rowland St, and Pleasant St.
- A handful of sidewalk ramps and ADA transitions will also be done in conjunction with other work which is yet to be determined.

7. Next meeting

The next meeting is February 24th, 2025. The following meeting will be on March 17th.

8. Adjourn 4:29pm

Motion *to Adjourn* made by Jason Gilliland and seconded by Amy McHugh. All in favor by roll call vote.

Respectfully Submitted,

Rick Smyers
Secretary