



DATE POSTED:

MARBLEHEAD
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2024 SEP 12 PM 3:58

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead Housing Authority Board of Commissioners

Name of Board/Committee

HYBRID MEETING

Address: 26 Rowland Street, Marblehead, MA 01945, ROOM: Community Room -OR-

By zoom. Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85404303562?pwd=j1Ktie2kYGetXtGBaYd12aANi5AzMm.1>

Passcode: 733332

Or One tap mobile :

+13092053325,,85404303562#,,, *733332# US

+13126266799,,85404303562#,,, *733332# US (Chicago)

Webinar ID: 854 0430 3562

Passcode: 733332

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|--------------------|------------------|-------------|-------------|----------------|
| Tuesday | September | 17 | 2024 | 3:00 pm |
| Day of week | Month | Date | Year | Time |

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

*All the reports and supporting documents related to this meeting can be found on www.marbleheadha.org

1. Roll Call
2. Public Hearing for the 2024-2025 Marblehead Housing Authority Annual Plan/Capital Improvement Plan-**An opportunity for members of the public and residents to provide comments on the draft plan to be included with the submission of the plan to the Executive Office of Housing and Livable Communities.**
3. Approval of Minutes of Regular Meeting held on August 27, 2024-**An opportunity for Board members to review the previous meeting minutes, ask questions and vote on the approval of the minutes.**
4. Public/Resident Participation -**An opportunity for resident/public comments/questions of the Board**

5. Report of the Executive Director-**The report summarizes data/activities of the month in all departments of the agency.**

6. Communications-

Modernization Report-shows listing of modernization projects and status of the work

Work Order Report-shows the completed and uncompleted work orders for the previous month performed by the Maintenance Department

Move in Move Out Report-shows how many people have vacated units and how many people have moved into units in the agency portfolio of housing units

Vacancy Report-Shows how many vacancies exist in the agency portfolio of housing units and the status of those vacant units regarding repair and refurbishment

State-wide waitlist Data Report-shows how many housing applications have been pulled in the past month and how many applications resulted in housing unit offers

Service Coordinator Report- shows data on how many residents were given services coordination and referrals to support services and how many referrals were made to the Service Coordinator the past month.

Draft Annual Plan/Capital Improvement Plan-For Board's information, the agency draft Annual Plan/Capital Improvement Plan to be submitted to the State in October following any public and resident comment at Public Hearing September 17, 2024.

7. Items from Commissioners -**An opportunity for the Board members to raise any ideas, concerns or questions**
8. Report from Committees -**The only committee at the Marblehead Housing Authority currently is the Resident Engagement Committee. This committee will provide any updates on new engagement activities or events for residents since the last meeting.**
9. New Business Items that Involve Discussion by the Board or Votes
 - a. Board Update-ED to update the Board on the status of negotiations for Designation of Winn Development Corporation to partner with the Marblehead Housing Authority to further explore the Development of Broughton Road.- **Executive Director update on proceeding with developing an MOU with Winn Development to move forward with a redevelopment project at Broughton Road.**
 - b. Board Vote-Vendor Payment Bills for period ending August 31, 2024-**a summary of the vendor payments made the previous month for the Board to review and ask questions/approve**
 - c. Board Vote-Statement of Expenses and Revenues as prepared by Fenton, Ewald and Associates for periods ending July 31, 2024 and August 31, 2024. -**a summary of the financials of the Housing Authority for the month.**

- d. Board Vote-Annual Certification of Wage Match Employees Regarding Confidentiality of Information. -An annual certification form submitted to the State certifying that the staff that use Wage Match software keep information confidential.
- e. Board Vote-Adjournment-Ending of the Meeting

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at the Roads School Community Room, 26 Rowland Street, Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jenn Schaeffner
Posted by: Cathy Hoog
Date: September 12, 2024