

Recreation & Parks
March 19, 2024
6pm @ Community Center

Attendance: Commissioners Matt Martin - Chair, Linda Rice Collins, Rosanna Ferrante, Shelly Bedrossian, Karin Ernst

Meeting called to order at 6:02p.

Topics:

- Farm Direct Co-Op Request
 - Discussed fee to charge Co-op to continue using Stramski location for 2024 season
 - Set parameters for how the area should be left when they leave?
 - Year-to-year lease
 - Need to discuss parking issue with co-op
 - Requesting to add a third day each week – why? If required due to growth, set limited hours for third day?
 - Motion made and seconded to approve \$3,000 fee for season pending insurance and a conversation with the co-op about why they are requesting a third day, parking on West Shore Drive after unloading, & pallets moving. All in favor, motion unanimously approved.
- Special Permit Fee/Process
 - Fees
 - Matt suggested should be consistent with one fee rather than varying. Rosanna suggested categorical fees, i.e. non-profit, for-profit, students. Karin believes everyone should pay; Linda thinks some things community-based do not need a fee
 - Jaime suggested there should be regular permits available for usual requests such as boat trailers instead of requiring a special permit request; she will pull records to see which are repeat requests
 - Peter and Jaime will gather more data; postponing fee discussion until then
 - Process – turnaround for uploading insurance and making payments for permits?
 - No hard deadlines in place presently
 - From date of approval, 15 business days to upload insurance and make payment in full
 - If the request comes in less than 15 business days before event, payment must be submitted three days prior to event
 - All are already non-refundable and non-transferrable
 - Motion made and seconded to approve the above timeline.
 - Discussion: add language that the permit request will be cancelled if insurance and payment is not received on time - yes
 - All in favor, unanimously approved.
- Vine St. Clean-Up Update
 - Peter has not put anything up on Municibid yet
 - Abandoned kayaks, paddles, etc. can go
 - Need to find out number of sails, masts, etc.
 - Bundle or split up? Half and half?
 - Couple of boats left
- Seasonal Court Maintenance Schedule – see attachments
 - Karin, Shelly, Peter walked Seaside and Vet's – courts do not look good
 - Who is responsible, Rec and Park or schools? Maybe MOU recommendation for 2024

- Racquet community (pickleball) has money, needs estimates
 - Peter met with Sports Tek Athletic Surfaces on 03/18/24
 - Need new hoops and backboards – working on price
 - Posts do not need replacing
 - Suggested no longer filling cracks to prevent having blotchy courts, cracks will keep coming back. Shelly pointed out that if they do not get filled, they will just get worse.
 - Matt wants to know how much it would cost to paint the basketball courts – Peter said that price should be included in the estimate from Sports Tek
 - Pickleball already said would pay for painting of lines on courts
 - Courts were last totally chewed up around twenty years ago; long-term project plan?
- Stairs at Fountain Park Update
 - Jim Emmanuel will not create plans pro bono
 - Pam Peterson of the Historical Commission will get a quote for what it would cost for him to do the drawings, then will talk to Finance Director.
 - Historical Commission will pay for plans as they have access to funds
 - Once the plans are done, can bid the stairs out – R&P funding
 - Peter – Cliffy Smith wants to put a bubbler in in honor of his parents
 - Amy McHugh approved but wants to see what bubbler will look like. Cliff has local contractors lined up to get water line put in. Peter will take pictures and report back to the board after he speaks with Amy
 - Stairs could be around \$75K, but need plans to bid it out properly
- Disc Golf Update
 - Rosanna meeting with Nick to walk Green Street Woods on Saturday 03/23/24
 - Start with small course? Can get bigger course as demand increases
 - Cost could be around \$10-15K
 - Not considered passive sport

Park Updates – Peter James

- Greg nail-dragging infields at Vets, high school
- Field tarps off at Village, Hopkins, Gatchell's
 - Mark Tarmey reached out looking for timeframe for high school field – Peter told him might be done by Thurs, Vets could be ready by end of week
 - Seaside tarps coming off tomorrow
- Peter has interview tomorrow for full time position; given permission by chair Matt to hire if it goes well
- Castle Rock Project handout expands on discussion from 03/12/24 meeting about:
 - Neck Association wants to partner with Rec and Park
 - \$3,500 available to use by end of fiscal year on 06/30/24
 - Owner of property reached out to Conservation Commission, likely in response to the letter sent out by Neck Association and town; will file Notice of Intent to Conservation Comm for work
- Court 5 at Vets – not closed yet; in worse condition than last year

Recreation Updates – Jaime Bloch

- All park permit decisions made at 03/12/24 meeting are now in effect on website
- Pickleball updates have been made for March 15; 60-minute court reservations effective April 1, 2024
- Lightened what they were looking for for sailing instructors in terms of advertising
- Would like to hire Sarah Levine and Dylan Gilmore for playground and Sarah Munroe for tennis

- Motion made to approve, all in favor. Motion carried.
- Had great meeting with school – buses to Gatchell’s guaranteed
 - Gave MOU to all administrators in the room
 - Jaime believes rules and responsibilities around the courts should be laid out in MOU
- Sweetheart Dance – April 5, 2024
- Egg Drop – April 7, 2024

Other Business (not on agenda)

- Linda spoke with the Eisners, the family who did the Fitness Trail behind Seaside. They want to buy all new equipment for it.

Correspondence

- Festival of Arts Letter
 - July 4 - 7, 2024
 - Crocker Park and Devereux Beach
 - Motion to approve, all in favor. Unanimously approved.
- 07/17/24 Jeff DiSalvo, Burlington Park and Recreation Program – “Middle School Parks” Field Trip to Devereux Beach (see attached permit summary report)
 - Motion to approve with \$50 fee, all in favor. Approved pending insurance and fee.
- 03/31/24 Laney Dowling – Annual Rotary Egg Hunt at Seaside Park (see attached permit summary report)
 - Motion to approve with no charge, all in favor. Approved pending insurance.
- 04/27/24 - 04/28/24 Lisa Spinale, Marblehead Pickleball – Fund the Field Pickleball Tournament Fundraiser (see attached permit summary report)
 - Motion to approve, all in favor. Approved pending insurance.
- 04/06/24 Lindsay Willard – Soccer birthday party for 6 year old at Hobbs Park
 - Motion to approve with \$30 fee, all in favor. Approved pending insurance and fee.

Next Meeting – April 2, 2024 @ 6p

Meeting adjourned @ 8:17p

Minutes taken by: Amanda Viecelli