



MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead Housing Authority Board of Commissioners

Name of Board/Committee

HYBRID MEETING

Address: One Farrell Court , Marblehead, MA 01945, ROOM: Community Room –OR-
By zoom. Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84686624648?pwd=uV5zfc2Gyxa0WrwyVn5wa0sHFRQ8WX.1>

Passcode: 873082

Or One tap mobile :

+16465588656,,84686624648#,,, *873082# US (New York)

+16469313860,,84686624648#,,, *873082# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 646 558 8656 US (New York)

+1 646 931 3860 US

Tuesday	November	19	2024	4:00 pm
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

*All the reports and supporting documents related to this meeting can be found on www.marbleheadha.org

1. Roll Call
2. Winn Companies Introduction to Board-Key leadership members of Winn Companies to introduce themselves to the Board and attendees of the meeting. Discussion with regard to the company members and the vision for work with Marblehead Housing Authority.
3. Approval of Minutes of Regular Meeting held on August 27, 2024 (corrected), September 17, 2024, October 15, 2024-An opportunity for Board members to review the previous meeting minutes, ask questions and vote on the approval of the minutes.
4. Public/Resident Participation -An opportunity for resident/public comments/questions of the Board

5. Report of the Executive Director-The report summarizes data/activities of the month in all departments of the agency.

6. Communications-

Modernization Report-shows listing of modernization projects and status of the work

Work Order Report-shows the completed and uncompleted work orders for the previous month performed by the Maintenance Department

Move in Move Out Report-shows how many people have vacated units and how many people have moved into units in the agency portfolio of housing units

Vacancy Report-Shows how many vacancies exist in the agency portfolio of housing units and the status of those vacant units regarding repair and refurbishment

State-wide waitlist Data Report-shows how many housing applications have been pulled in the past month and how many applications resulted in housing unit offers

Service Coordinator Report- shows data on how many residents were given services coordination and referrals to support services and how many referrals were made to the Service Coordinator the past month.

Draft Annual Plan/Capital Improvement Plan-For Board's information, the agency draft Annual Plan/Capital Improvement Plan to be submitted to the State in October following any public and resident comment at Public Hearing September 17, 2024.

7. Items from Commissioners -An opportunity for the Board members to raise any ideas, concerns or questions

8. Report from Committees -The only committee at the Marblehead Housing Authority currently is the Resident Engagement Committee. This committee will provide any updates on new engagement activities or events for residents since the last meeting.

9. New Business Items that Involve Discussion by the Board or Votes

a. Board Vote-Bills/Payment transactions for the Agency for September 2024 and October 2024.

b. Board Vote-Quarterly Financial Statements as provided by Fenten Ewald and Associates for quarter ending 9/30/24.

c. Board Vote-Proprietary Specifications for sole source procurement of Medeco system lockset cores for project specifications for the New Master Key System project for Green Street Court, Old Farrell Court and New Farrell Court FISH 168124.-recommendation by Principal Designer for a sole source procurement specification given the authority installed a master keying system at Roads school previously and the authority wants to ensure consistency across multiple developments for ease at turnover and replacement.

d. Board Vote-Adjournment-Ending of the Meeting

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at the Farrell Court Community Room, One Farrell Court, Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jenn Schaeffner

Posted by: Cathy Hoog

Date: November 14, 2024